

## **PROPOSED RESOLUTION**

**WHEREAS**, the City of Crossville, having been petitioned by interested persons, proposes the extension of its corporate limits by the annexation of certain territory into the city limits; and

**WHEREAS**, a copy of this resolution, describing the territory proposed for annexation, was promptly sent by the City of Crossville to the last known address listed in the office of the property assessor for each property owner of record within the territory proposed for annexation, with such being sent by first class mail and mailed no later than twenty-one (21) calendar days prior to the scheduled date of the hearing on the proposed annexation by owner consent; and

**WHEREAS**, this resolution was also published by posting copies of it in at least three (3) public places in the territory proposed for annexation and in a like number of public places in the City of Crossville, and by publishing notice of the resolution at or about the same time in the Crossville Chronicle, a newspaper of general circulation in such territory and the City of Crossville; and

**WHEREAS**, a plan of services for the area proposed for annexation is attached as *Exhibit A* hereto, which plan of services addresses the same services and timing of services as required in Tennessee Code Annotated § 6-51-102; and

**WHEREAS**, the proposed annexation and plan of services were submitted to the Crossville Regional Planning Commission for study, and it has recommended the same; and

**WHEREAS**, notice of the time, place and purpose of a public hearing on the proposed annexation and the plan of services was published in a newspaper of general circulation in the City of Crossville not less than twenty-one (21) days before the hearing, which notice included the locations of a minimum of three (3) copies of the plan of services for public inspection during all business hours from the date of notice until the public hearing; and

**WHEREAS**, a public hearing on the proposed annexation and plan of services was held by the governing body on \_\_\_\_\_, 20\_\_.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Crossville Tennessee as follows:

- A. That the following territory is hereby annexed and incorporated into boundaries of the City of Crossville to be effective as of \_\_\_\_\_, 20\_\_, to wit: [Legal description of property]
- B. That the plan of services for this territory which is attached as *Exhibit A* hereto is approved and the same is hereby adopted.
- C. That this territory shall be included in the \_\_\_\_\_ District
- D. That the City Clerk shall cause a copy of this resolution, as well as the adopted plan or services, to be forwarded to the Mayor of Cumberland County.

- E. That a signed copy of this resolution shall be recorded with the Cumberland County Register of Deeds, and a copy shall also be sent to the Tennessee Comptroller of the Treasury and the Cumberland County Assessor of Property.
- F. That a signed copy of this resolution, as well as the portion of the plan of services related to emergency services and a detailed map of the annexed area, shall be sent to any affected emergency communication district.
- G. That a revised map of the voting precincts shall be sent to the office of local government and to the office of management information services for the Tennessee General Assembly, following adoption of this resolution.
- H. That the Tennessee Department of Revenue shall be notified, for the purpose of tax administration, that the annexation took place.

This resolution shall take effect the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

## PLAN OF SERVICE

### PETITION FOR ANNEXATION

## LEGAL DESCRIPTION

### **Legal Description for Halstead Drive Annexation of Tax Map Parcel 126A C 019.00**

BEGINNING on a point, said point being the eastern most property corner of Tax Map 126A C 022.00, located at the intersection of Lantana Road and Halstead Drive

Thence in a north western direction following the south western right of way of Halstead Drive to a point, said point being a common property corner of Tax Map 126A C 020.00 and Tax Map 126A C 019.00.

Thence in a south western direction following a common property line of Tax Map 126A C 020.00 and Tax Map 126A C 019.00 to a point, said point being a common property corner of Tax Map 126A C 020.00 and Tax Map 126A C 019.00, located on the eastern most property line of Tax Map 126A C 015.00

Thence in a north western direction following a common property line of Tax Map 126A C 015.00 and Tax Map 126A C 019.00 to a point, said point being a common property corner of Tax Map 126A C 015.00 and Tax Map 126A C 019.00.

Thence in a north eastern direction following a common property line of Tax Map 126A C 019.00 and Tax Map 126A C 018.00 to a point, said point being a common property corner of Tax Map 126A C 019.00 and Tax Map 126A C 018.00

Thence continuing in a north eastern direction, crossing the right of way of Halstead Drive to a point, said point being located on the north eastern right of way of Halstead Drive and the south eastern property line of Tax Map 126A B 010.00.

Thence in a south eastern direction, following the north eastern right of way of Halstead Drive to a point, said point being located on the north western right of way of Lantana Road.

Thence in a south western direction, crossing the right of way of Halstead Drive to a point, said point being the BEGINNING.

### **Calculated Acreage: 1.7 acres**

#### **POLICE**

Routine police services, as provided on a regular basis in the rest of Crossville, will be available to the property upon effective date of annexation.

#### **FIRE**

Routine fire protection services, as provided in the rest of Crossville, will be available to the property upon effective date of annexation. The City Fire Department has a Class 3 rating.

#### **WATER**

City water lines are presently available to the annexation area at “outside-city” rates. Upon effective date of annexation, the “inside-city” rate would become effective. If in

the future, the property was to be subdivided, extension of water lines and hydrants into the developing subdivision would be the responsibility of the developer, in accordance with the Crossville Municipal Code and the Subdivision regulations of Crossville Planning Commission.

#### **SANITARY SEWER**

City sewer collection lines are presently unavailable to the annexation area. Upon effective date of annexation, the “inside-city” rate would become effective for taps and fees. A sewer mainline extension has been requested. The property owner may extend the sewer line from Lantana Road at the property owner’s expense. The cost estimate for the extension at the time of annexation is \$33,752.40. A letter of credit in this amount plus 10% or a certified check must be submitted within 12-month of the adoption of this Plan of Service. If in the future, the property was to be subdivided, extension of water lines and hydrants into the developing subdivision would be the responsibility of the developer, in accordance with the Crossville Municipal Code and the Subdivision regulations of Crossville Planning Commission.

#### **REFUSE COLLECTION**

Upon effective date of annexation, the same regular refuse collection services now provided within the municipality will be available for the annexed property.

#### **STREETS**

The annexed property fronts on Halstead Drive. Upon annexation, approximately 745-feet of Halstead Drive will be annexed in to the City limits at its current condition. This portion of Halstead Drive will be accepted as an official City street. Construction of new streets into a developing subdivision is the responsibility of the developer, in accordance with the Crossville Municipal Code and the Subdivision Regulations of the Crossville Planning Commission.

#### **STREET LIGHTING**

Installation of street lighting will be evaluated by the City of Crossville and provided to the area according to the City’s standard extension policies already in place.

#### **INSPECTION SERVICES**

Following effective date of annexation, existing and new structures within the annexation area must comply with the applicable currently adopted International Residential/Commercial Building, Plumbing, Mechanical, Fire, Existing Building, Swimming Pool and Spa, Property Maintenance, and Energy Conservation codes as well as National Accessibility and Life Safety Codes and standards in addition with all local city ordinances. Building, plumbing, and mechanical permits for new structures, additions to existing structures, or alterations thereof must be obtained from the city codes department, and required inspections must be performed by the city’s Building Inspector for compliance with adopted codes. The city’s sign ordinance will also go into effect after annexation. Any new signs (on premise, off premise or temporary) will be required to have a permit. Other inspection services will be included upon effective date of annexation.

## PLANNING AND ZONING

The annexation area is presently within the Crossville Planning Region, so the same regulations pertaining to subdivision of properties will apply following annexation. Currently, Crossville has no zoning in effect. Crossville does have Site Plan review requirements. Any new commercial, industrial, multi-family (duplex or larger) structure, or Cluster Housing Development proposed within the city is required to submit a site plan to the Crossville Regional Planning Commission for review and approval.

## STORMWATER

Following effective date of annexation, new parcels will comply with the City of Crossville's requirements and regulations regarding land disturbance activities. This will include obtaining a Land Disturbance Permit for activities that will disturb more than 4,000 square feet and inspections of erosion protection and sediment control best management practices. These newly annexed properties will also be required to follow buffer zone requirements for streams as well as illicit discharge regulations. Existing structures may be required to improve stormwater control as described in the Stormwater Ordinance. Before development of the newly annexed property, water resources may be required to be identified (streams, wetlands, or other hydrologic features).

## RECREATION

All present and future residents of Crossville are entitled to use any city recreational park.

## SCHOOLS

The schools in Crossville and Cumberland County are part of the county-wide system.

## ELECTRICITY

Electric services in Crossville are supplied by Volunteer Energy Cooperative.

## NATURAL GAS

Natural gas service in Crossville is supplied by Middle Tennessee Gas Utility District.

## OFF-PREMISE ADVERTISING SIGNS

There are currently no off-premise advertising signs located on this parcel. Any off-premises advertising signs in the future must be in compliance with all regulations contained in the Crossville Municipal Code.

## REPORT FROM PLANNING COMMISSION:

This Plan of Service has been reviewed and approved by the Crossville Regional Planning Commission on \_\_\_\_\_ (date).

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Planning Commission Chairman

APPROVED BY CITY COUNCIL:

This Plan of Service has been reviewed and adopted by the Crossville City Council on \_\_\_\_\_ (date).

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk