

Invitation to Bid

The City of Crossville is now accepting sealed proposals marked:

REQUEST FOR PROPOSAL for FIREWORKS and/or DRONE LIGHT SHOW DISPLAY

Complete specifications are available from the office of the City Clerk located at 392 North Main Street, Crossville, TN. Sealed proposals should be received in this office no later than 2:00 p.m. on March 19th, 2024. Proposals will be publicly opened at that time. The City of Crossville is an EEO/Affirmative Action Employer and does not discriminate on the basis of race, age, sex, religion, color, disability, or national origin.

CITY OF CROSSVILLE
JULY 4th INDEPENDENCE DAY DISPLAY BID SHEET

The following bid is submitted for providing the July 4th Fireworks and/or Drone Light Show Display as specified in the accompanying specifications. All exceptions to the specifications are clearly indicated below or in the bid submittal. Bidder hereby submits all information regarding the Fireworks and/or Drone Light Show Display to be provided to the City for the bid price indicated below.

BID

July 4th Fireworks and/or Drone Light Show Display on **July 4, 2024, July 4, 2025, and July 4, 2026** at Crossville Centennial Park at 9:00 p.m. CST, for about 18 to 20 minutes including all equipment, materials, supplies, labor and supervision as per the specifications.

\$40,000 per year for 2024
(ALL FUNDS TO BE USED FOR THE SHOW)

Bidder has attached all information and details about the proposed display to be performed under this Bid.

Describe any Exceptions to the Specifications: _____

Company Name

Signature

Price Effective Until (Date)

Print Name & Title

Telephone Number

Facsimile Number

DRUG-FREE WORKPLACE AFFIDAVIT OF PRIME BIDDER

STATE OF _____
COUNTY OF _____

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for _____;
2. That the bidding entity has submitted a bid to the City of Crossville for _____
3. That the bidding entity employs no less than five (5) employees; _____ yes, _____ no.
4. That Affiant certifies that the bidding entity has in effect a drug-free workplace program that complies with §50-9-113 *Tennessee Code Annotated*.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

AFFIANT

SUBSCRIBED AND SWORN TO before me this _____ day of _____ 20_____.

NOTARY PUBLIC
My commission expires: _____

FIREWORKS DISPLAY APPLICATION & SAFETY CHECKLIST

The following City of Crossville contractor (the “Exhibitor”) will be providing a professional fireworks display at the July 4th Celebration:

Company Name: _____

Address: _____

Telephone / Cell Phone: _____

Principal Contact: _____

Display Date: _____ Application Date: _____

An officer or principal of the Exhibitor hereby submits this Fireworks Display Application and attests to the following Safety Checklist:

- | | | |
|--|----------|---------|
| 1. Exhibitor complies with NFPA 1123 and 1124 (as applicable). | Yes_____ | No_____ |
| 2. Exhibitor complies with T.C.A. Title 68, Chapter 104. | Yes_____ | No_____ |
| 3. Exhibitor complies with any other requirements and/or regulations regarding public safety during firework displays. | Yes_____ | No_____ |
| 4. The fireworks display will be “shot” and managed by an appropriately licensed technician | Yes_____ | No_____ |
| 5. A Tennessee SFMO Fireworks Permit has been obtained and a true copy is hereby submitted. | Yes_____ | No_____ |
| 6. Required City insurance certifications have been provided. | Yes_____ | No_____ |
| 7. BATFE Explosives License | Yes_____ | No_____ |
| 8. USDOT Hazardous Material Safety Permit | Yes_____ | No_____ |
| 9. Exhibitor’s License | Yes_____ | No_____ |

Fireworks Safety Affidavit

The undersigned officer or principal of the Exhibitor hereby affirms that he has prepared the plans and procedures that will be followed during the public fireworks display for the City and that he has truthfully and accurately completed this Fireworks Application and Checklist and further, that he will follow the appropriate safety precautions including proper transporting and storage of the fireworks, providing an adequate fireworks fall zone and safety perimeter per NFPA 1123, and confirming the presence of appropriate fire department personnel and equipment during the public fireworks display.

Print Name of Exhibitor Officer or Principal

Signature and Date

Application & Checklist Reviewed by City:

Risk Manager (*print name, sign and date*)

Fire Marshall (*print name, sign and date*)

PERFORMANCE BOND/INSURANCE REQUIREMENTS

The successful bidder shall deliver to the Owner an executed Tennessee Standard Performance and Payment Bond in the sum of the contract amount, with the City of Crossville as obligee. The surety company or companies approved by the State Corporation Commission to transact business in Tennessee. No payment shall be due and payable to the Contractor, even if the contract has been performed in whole or in part, until the bond has been delivered to and approved by the Owner.

Attorneys-in-fact who sign performance bonds must file with each bond a certified and effective dated copy of their Power of Attorney.

The successful bidder shall deliver to the Owner proof of a \$5,000,000 general liability insurance policy, as well proof of auto policy.

CITY OF CROSSVILLE

JULY 4th FIREWORKS AND/OR DRONE LIGHT SHOW

DISPLAY BIDDER QUALIFICATIONS & REFERENCES

All Bidders for these services must have adequate industry and professional qualifications, and all necessary licensing, to provide fireworks or pyrotechnic displays and/or drone light show displays according to the specifications. The City will confirm the below qualifications and references prior to awarding the Contract.

1. Bidders must be in the regular business of performing **large commercial or municipal** fireworks displays and/or drone light show displays for **at least five continuous years**.
2. All personnel performing the pyrotechnic and/or drone light show display services must have reasonable training and/or experience with the necessary equipment and materials used to provide services.
3. The Bidder company, and the individual personnel as applicable, must possess all the licenses or permits required to buy, possess, transport and execute pyrotechnic and/or drone light show devices used in the fireworks and/or drone light show display.
4. Bidders must show evidence that they possess adequate equipment, materials and resources to perform the fireworks and/or drone light show display in a professional fashion at the specified time.

Number of continuous years in the fireworks and/or drone light show display business: _____

Number of Employees: Full-Time: _____ Seasonal/Part-time: _____

Number of separate fireworks and/or drone light show displays in 2023 priced over \$10,000: _____

Single largest fireworks and/or drone light show display performed by Bidder in 2023:

- Name or Description of Display. _____

- Number and Type of shells and/or drones used. _____

Describe any specialized electronic equipment used to execute the display: _____

Name of the specialist planned for this proposed display (including qualifications, licensing and credentials):

References for three similar-sized and type of displays, performed in the last 18 months, preferably located in this geographical region:

1. Reference Name: _____

Contact Name: _____

Address: _____

Telephone: _____

2. Reference Name: _____

Contact Name: _____

Address: _____

Telephone: _____

3. Reference Name: _____

Contact Name: _____

Address: _____

Telephone: _____

Note: This Qualifications & References sheet must be returned with the Bid.

CITY OF CROSSVILLE
JULY 4TH FIREWORKS and/or
DRONE LIGHT SHOW DISPLAY
SPECIFICATIONS & REQUEST FOR PROPOSAL

The City of Crossville is seeking proposals from qualified vendors to present a July 4th Fireworks and/or Drone Light Show Display sponsored by the City of Crossville at Centennial Park on July 4, 2024, July 4, 2025, and July 4, 2026. Basic details for the event are as follows:

Event: Annual 4th of July Independence Day Celebration
Date: July 4, 2024, July 4, 2025, and July 4, 2026
Time: 9:00 p.m. Central Standard Time
Location: Crossville Centennial Park
Budget: \$40,000 (all money to be spent) for 2024
2025 and 2026 subject to change per annual budget approval

Specifications

1. Successful Bidder will provide a professionally developed, electronically fired fireworks (pyrotechnics) and/or drone light show display at the above-specified time and location. The Bidder will present a very colorful, high quality display with a clear introduction, a well-paced body, and a dazzling grand finale. Duration of the display will be **18 to 20 minutes**.
2. The successful Bidder will provide a **turnkey** firework and/or drone light show display including all materials, supplies, power generators, labor, supervision, delivery, clean-up of the launch area, and proper disposal of any spent shells or debris.
3. Bidders will submit a detail of the minimum number and size of the shells and/or drones to be included in the display performance. Information regarding the types and quantity of shells and/or drones will be **included with the Bid. For fireworks, use no less than 3” shells and no greater than 8” shells**.

TYPE OF SHELLS/DRONES				TOTAL SHELLS/DRONES
Total Shells/Drones				

4. The City intends for the display to be scripted to music by the successful Bidder. The music will be selected and provided by the bidder with approval by the City and will be simultaneously broadcast by local radio stations and over a public sound system in the primary spectator area. All Bidders will describe their method or process for scripting their display to a selection of music.

A map indicating the staging and launching/firing area is included with these specifications. By submitting a bid, the Bidder represents, (1) that he has visited and inspected the site and surrounding area, and (2) that the site is acceptable for safely launching/firing the pyrotechnics and/or drones required for the proposed display.

5. The City is seeking a creative, high quality display for the budgeted price. Any unique or creative features included with your proposed fireworks display should be identified.

General Information

1. Successful Bidder will comply with all Federal, state and local regulations applicable to providing the fireworks and/or drone display including any requirements under **NFPA 1123-90, latest edition**. Any required permits must be obtained by the selected Bidder as needed for the scheduled display.
2. Successful Bidder will be required to complete the attached checklist and submit with the contract, bonds and insurance.
3. Successful Bidder will allow adequate time for the Fire Marshall to inspect equipment and materials prior to setup and again upon completion of the setup but well prior to the firing time.
4. Successful Bidder will perform all reasonable and necessary safety precautions to ensure the expected safety of the Vendor's personnel and the viewing public.
5. Successful Bidder will be responsible for the safe storage and security of the equipment and/or fireworks at all times while on City property.
6. After the fireworks display is completed, the staging and launching area must be cleared of all spent shells, pyrotechnic fragments, and other debris prior to leaving the area. All collected debris and other spent pyrotechnic materials must be properly disposed of by the successful Bidder.

Alternate Display Date

1. The City of Crossville fully intends to have the complete performance of the fireworks and/or drone light show display as scheduled on July 4, 2024, July 4, 2025, and July 4, 2026. July 5 or first day weather permitting will be used as alternate for inclement weather. Bidders must clearly describe the conditions or events that would prevent the performance of the fireworks display at the intended scheduled time.

Proposal Evaluation & Selection Process

Due to the wide range of visual quality in a fireworks and/or drone light show presentation, the selection of the successful Bidder will be based on a **subjective** evaluation of the proposed display and a review of the Bidder's industry qualifications and references for previous displays. The **Bidder Qualifications & References** Form must be returned with the submitted Bid Sheet.

7. During the selection process, significant weight is given to the level of satisfaction expressed by the provided references and based on the City's own inquiries regarding the Bidder's perceived industry reputation.
8. A video or graphic demonstration of the proposed display can be submitted with the Bid as an example of the type of display to be performed.
9. Bidder should provide details about any unique or creative features included in the proposed fireworks display.
10. Upon request, and for the Bid evaluation and selection, Bidder will submit to an interview by the City regarding his submitted Bid.
11. Bidder will submit copies of company's BAFTE Explosives License, USDOT Hazardous Material Safety Permit, and Exhibitor's License.

END OF SPECIFICATIONS

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

The City of Crossville provides benefits and services such as police protection, fire protection, water service, sewer service, sanitation service, infrastructure needs, and other related municipal services. The City also provides funds to certain non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Sally Oglesby, City Clerk
Title VI Coordinator

Please sign and return to the City of Crossville verifying that your company is in compliance with the above Title VI, 1964 Civil Rights Act.

Authorized Signature

Company

Print Name

Please return to: City of Crossville
 392 N. Main Street
 Crossville, TN 38555

IRAN DIVESTMENT ACT

In compliance with the Iran Divestment Act (State of Tennessee 2016, Public Chapter No. 817), which became effective on July 1, 2016, certification is required of all bidders on contracts over \$1,000.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party hereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.

I affirm, under the penalties of perjury, this statement to be true and correct.

Date

Signature of Bidder

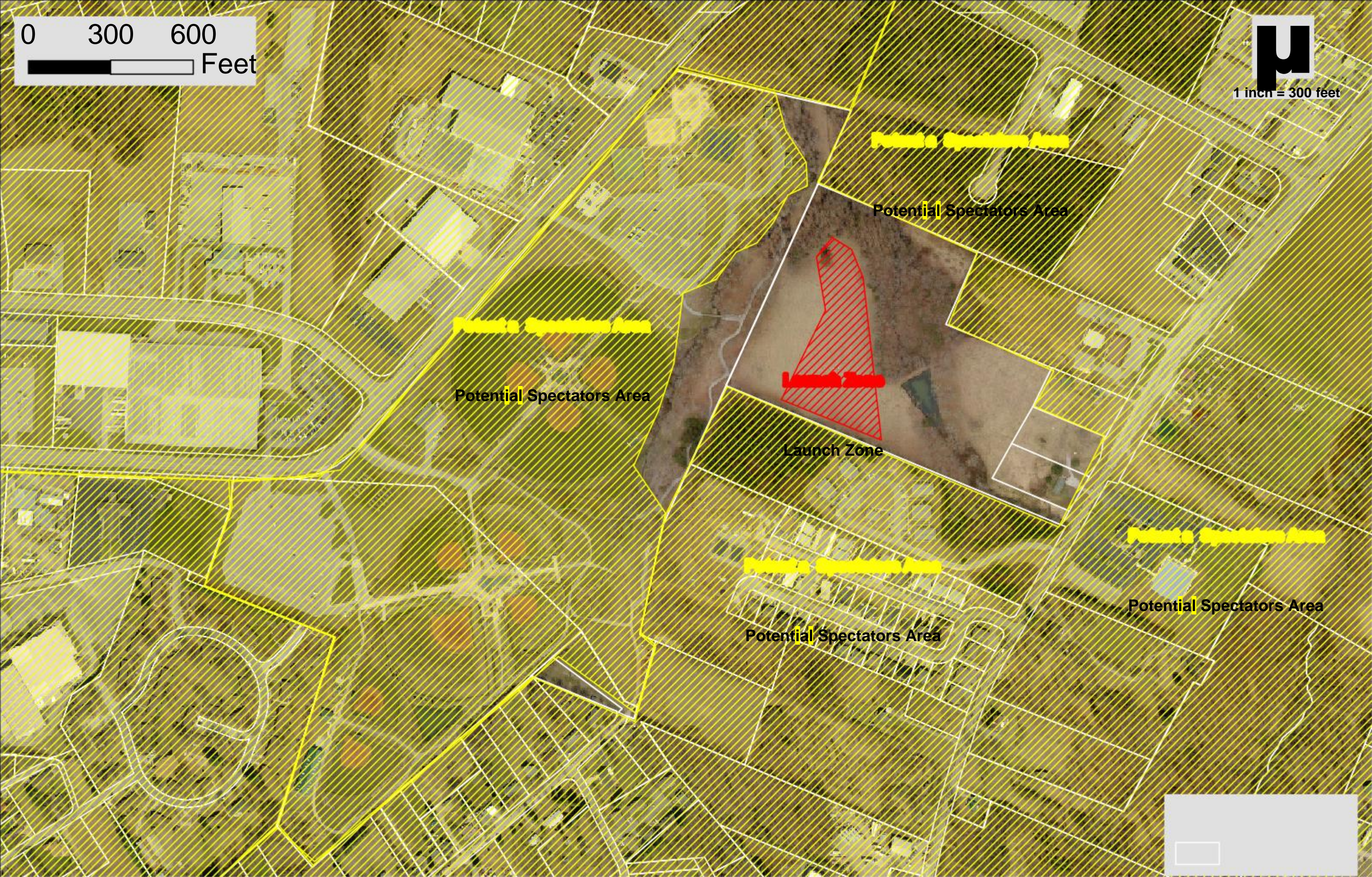
Company

A bid shall not be considered for award nor shall any award be made where the foregoing certification has not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. The City of Crossville may award a bid to a bidder who cannot make the certification, on a case-by-case basis, if:

- (1) The investment activities in Iran were made before July 1, 2016, the investment activities in Iran have not been expanded or renewed on or after July 1, 2016, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- (2) The City of Crossville makes a determination that the goods or services are necessary for the City of Crossville to perform its functions and that, absent such an exemption, the political subdivision will be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



1 inch = 300 feet



Legend

Tax Map Parcels

**Staging and
launching/firing
area**

