

CITY OF CROSSVILLE
REQUEST FOR QUOTATION

IMPORTANT: Read Instructions Carefully

THIS IS NOT AN ORDER
RETURN QUOTATION TO:

Page 1 of 2 pages

City Clerk

CRO#1422 Date issued 07/05/17

Delivery required immediately upon award of bid

City of Crossville
392 N. Main St.
Crossville, TN 38555

For more information call To be opened date/hour
Kevin Music 931-484-7631 07/25/17 2:00 p.m.

NOTICE TO BIDDER

THIS IS NOT AN ORDER. Please enter unit prices, extensions, and amount for the items listed herein specified. Be sure the specifications are followed. If you are unable to supply any of the items, please quote on the nearest substitute either on this form, or attach a letter containing such description and it will be considered as part of your quotation. Prices quoted must include all delivery charges to points of delivery indicated hereon. **We reserve the right to accept or reject** any or all bids.

Please submit a bid for Spray Foam on the roof deck of the Street Department

Specifications:

- Two – 1” lifts of spray foam on the roof deck of the Street Department metal building located on the property at 376 Sparta Highway Crossville, TN 38571. Total foam sprayed on roof will be 2” thick.
- Building is 50’ X 100’ (5,000 square feet).
- Must provide scaffolding and necessary plastic to cover the floor and walls from any overspray.

For further information, contact Kevin Music at 931-484-7631.

Bidder’s Name

Bidder’s Address

\$ _____

PLEASE SEE REVERSE SIDE FOR INSTRUCTIONS

IMPORTANT INSTRUCTIONS TO BIDDERS

1. Each Request for Quote should be in a **SEPARATE ENVELOPE** and have typed/noted on the envelope the **CRO#, ITEM, OPENING DATE, AND TIME.**
2. Specifications used in this request for proposal are intended to be open and non-restrictive. Reference to brand names, catalogs, etc., is to establish minimum standards of quality and does not preclude BUYER'S consideration of proposals on comparable quality. All bidders state brand name and catalog number of product proposed.
3. All prices quoted should be on a delivered prepaid basis to the F.O.B. destination shown in the shipping instructions.
4. Insert time discount terms, if any, in space provided. Discounts are computed from date of delivery at destination or date of receipt of properly executed vendor's invoice at agency indicated above, whichever is later.
5. The City of Crossville, a municipality, is exempt from sales tax with respect to materials that it purchases for municipal projects; however, the contractor who installs, applies or otherwise uses such materials, is liable for the use tax on those materials.
6. Unless otherwise indicated, quotations should be submitted on this form indicating unit price, total extension of each item, and grand total of quotation. In case of error in the extension prices, the unit price will govern.

TIME DISCOUNT ALL ITEMS _____
DELIVERY: We submit the prices and agree to make delivery within _____ days after the receipt of order.
This offer is for _____ calendar days from the date this bid is opened.

NOTICE: PROPOSAL WILL BE REJECTED
UNLESS SIGNED IN INK.

SIGNED BY: _____
Print name _____
FIRM: _____

ADDRESS: _____
City _____ State _____ Zip _____
Date: _____ Telephone _____

In submitting this bid, it is expressly agreed that upon proper acceptance by the City of Crossville of any or all items proposed, a contract shall thereby be created with respect to the items accepted.

IRAN DIVESTMENT ACT

In compliance with the Iran Divestment Act (State of Tennessee 2016, Public Chapter No. 817), which became effective on July 1, 2016, certification is required of all bidders on contracts over \$1,000.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party hereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.

I affirm, under the penalties of perjury, this statement to be true and correct.

Date	Signature of Bidder
	Company

A bid shall not be considered for award nor shall any award be made where the foregoing certification has not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. The City of Crossville may award a bid to a bidder who cannot make the certification, on a case-by-case basis, if:

- (1) The investment activities in Iran were made before July 1, 2016, the investment activities in Iran have not been expanded or renewed on or after July 1, 2016, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- (2) The City of Crossville makes a determination that the goods or services are necessary for the City of Crossville to perform its functions and that, absent such an exemption, the political subdivision will be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

