

**CITY OF CROSSVILLE**  
**REQUEST FOR QUOTATION**

**THIS IS NOT AN ORDER**

IMPORTANT: Read Instructions Carefully

**RETURN QUOTATION TO:**

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City Clerk

CRO# 1434    Date Issued: 1/10/2018

City of Crossville

*Delivery required immediately upon award of bid*

392 N Main St

For more information, call:                      To be opened date/hour:

Crossville TN 38555

Tammie French, (931) 456-6632    02/13/2018, 2 p.m. CST

**NOTICE TO BIDDER:**

**THIS IS NOT AN ORDER.** Please enter unit prices, extensions, and amount for items listed herein specified. Be sure the specifications are followed. If you are unable to supply any of the items, please quote on the nearest substitute either on this form, or attach a letter containing such description and it will be considered as part of your quotation. Prices quoted must include all delivery charges to points of delivery indicated hereon. **We reserve the right to accept or reject any or all bids.**

**Please submit a bid for SOFTBALL/BASEBALL SCOREBOARDS as specified.**

**See attached specifications.**

Price \$ \_\_\_\_\_

**Bidder's Name** \_\_\_\_\_

**Bidder's Address** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For further information, contact Tammie French, Crossville Parks and Recreation Director,  
(931) 456-6632 or email: [tammie.french@crossvilletn.gov](mailto:tammie.french@crossvilletn.gov)

**PLEASE SEE REVERSE SIDE FOR INSTRUCTIONS**

## IMPORTANT INSTRUCTIONS TO BIDDERS

1. Each Request for Quote should be in a SEPARATE ENVELOPE and have typed/noted on the envelope the **CRO#, ITEM, OPENING DATE, and TIME.**
2. Specifications used in this request for proposal are intended to be open and non-restrictive. Reference to brand names, catalogs, etc., is to establish minimum standards of quality and does not preclude BUYER's consideration of proposals on comparable quality. All bidders state brand name and catalog number of product proposed.
3. All prices quoted should be on a delivered prepaid basis to the F.O.B. destination shown in the shipping instructions.
4. Insert time discount terms, in any, in space provided. Discounts are computed from date of delivery at destination or date of receipt of properly executed vendor's invoice at agency indicated above, whichever is later.
5. The City of Crossville, a municipality, is exempt from sales tax with respect to materials that it purchases for municipal projects; however, the contractor who installs, applies, or otherwise uses such materials, is liable for the use tax of those materials.
6. Unless otherwise indicated, quotations should be submitted on this form indicating unit price, total extension of each item, and grand total of quotation. In case of error in the extension prices, the unit price will govern.

TIME DISCOUNT ALL ITEMS \_\_\_\_\_  
DELIVERY: We submit the prices and agree to make delivery within \_\_\_\_ days after the receipt of order. This offer is for \_\_\_\_\_ calendar days from the date the bid is opened.

NOTICE: PROPOSALS WILL BE REJECTED  
UNLESS SIGNED IN INK

SIGNED BY: \_\_\_\_\_

Print Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

In submitting this bid, it is expressly agreed that upon proper acceptance by the City of Crossville of any or all items proposed, a contract shall thereby be created with respect to the items accepted.

## INVITATION TO BID – SCOREBOARDS

The Crossville Parks & Recreation Department is soliciting bids for the purchase and installation of four (4) softball/baseball style scoreboards. Bids should include cost of the scoreboards, delivery, and coordinated installation at the jobsite.

Jobsite: Warner Complex at Crossville Centennial Park  
837 Industrial Bv.  
Crossville, TN 38555

Contact: Tammie French – Crossville Parks & Recreation Director  
(931)456-6632 [tammie.french@crossvilletn.gov](mailto:tammie.french@crossvilletn.gov)

NOTE: Any reference to a specific model are for specification purposes only. Buyer will accept equal or better than item referenced in the following specifications.

- minimum dimension of 14' x 5' single cabinet design with heavy duty extruded aluminum framing
- light weight, rust free, all aluminum construction
- mounting hardware, wiring and cable necessary for permanent installation on two (2) posts
- automotive grade baked on enamel based paint with choice of face color
- LED display circuit scoreboard conformal coated for outdoor use
- 18" digit height
- simplified, WIRELESS 15 key control consoles with carry cases
- should display score, inning, ball, strike and out for two (2) teams
- service person available within 50 miles of jobsite
- option to add advertising extensions
- Bidder/manufacturer shall provide a limited warranty for a period of five (5) years from the date of invoice against defects in workmanship or material. Defective components will be repaired or replaced on a factory exchange basis. Exclusions include accident, neglect, abuse, misuse or natural disasters.



## IRAN DIVESTMENT ACT

In compliance with the Iran Divestment Act (State of Tennessee 2016, Public Chapter No. 817), which became effective on July 1, 2016, certification is required of all bidders on contracts over \$1,000.

*By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party hereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.*

*I affirm, under the penalties of perjury, this statement to be true and correct.*

Date	Signature of Bidder
	Company

A bid shall not be considered for award nor shall any award be made where the foregoing certification has not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. The City of Crossville may award a bid to a bidder who cannot make the certification, on a case-by-case basis, if:

- (1) The investment activities in Iran were made before July 1, 2016, the investment activities in Iran have not been expanded or renewed on or after July 1, 2016, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- (2) The City of Crossville makes a determination that the goods or services are necessary for the City of Crossville to perform its functions and that, absent such an exemption, the political subdivision will be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.