

## REQUEST FOR QUALIFICATIONS

The City of Crossville, Tennessee is seeking a qualified engineering firm to prepare documents required for a traffic signal upgrade.

The City of Crossville is utilizing Surface Transportation Block Grant funds for a traffic signal replacement which is a portion of a larger project. This project does not include any ADA sidewalk design, but must match up with the future larger project. A TDOT permit has been approved for the larger project. The City is in need of an Engineering firm for the purposes of generating a NEPA document, creating a bid document and plans, CEI services of the project, and coordinating the project with the TDOT Local Programs office while following their guidelines.

Qualified and interested engineering firms are requested to submit one (1) electronic copy and (3) hard copies of their Statement of Qualification by Thursday, July 13, 2017, to:

City Clerk  
City of Crossville  
392 N. Main St.  
Crossville, TN 38555

All firms must be pre-qualified by the Tennessee Department of Transportation by the deadline for the RFQ. Disadvantage Business Enterprises (DBE) and Small Businesses are encouraged to submit RFQ's.

Questions regarding the project may be submitted to:

Tim Begley, Director of Engineering  
City of Crossville  
392 N. Main St.  
Crossville, TN 38555  
[Tim.begley@crossvilletn.gov](mailto:Tim.begley@crossvilletn.gov)

Each submission will be evaluated according to the following criteria:

1. Specialized experience or technical expertise of the firm in connection with the type of services to be provided.
2. Past record of performance on contracts with the community and other clients including quality of work, timeliness, and cost control.
3. Capacity of firm to perform the work within the time limitations, taking into consideration the current and planned workload of the firm.
4. Familiarity with the type of problems applicable to the project.
5. Familiarity with local conditions.

The firm selected must comply with Executive Order 11246, Equal Employment Opportunities, the Civil Rights Act of 1964, Section 109 of the Housing and

Community Development Act of 1974, and Section 3 of the Housing and Urban Development Act of 1968.