

REQUEST FOR QUALIFICATIONS

Addendum #1 (change in date of submittal)

The City of Crossville seeks to retain the services of a professional engineering and consulting firm for the modification of the intersection of 4th Street and West Avenue (SR 1, US HWY 70). Modification will include the design and installation of a new mast arm signal and ADA compliant curb ramps and pedestrian street crossings. In addition, modifications to the closed system drainage that serves the intersection will be necessary. The professional engineering consulting firm and all sub consultants must be on TDOT's preapproved list. The project is funded through the TDOT Local Programs office with Surface Transportation Block Grant funds. A map is attached showing the project area.

Responsibilities of the professional engineering and consulting firm include but are not limited to:

- Surveying
- NEPA document preparation
- Holding public meetings
- Utility Coordination
- Preparing traffic control plans
- Signal Design for new mast arm signals
- Modification / Addition of ADA compliant curb ramps
- Closed system drainage design
- Permitting
- Cost Estimating
- Preparing Bid Packages
- Assisting the city with the bidding process
- Coordination with TDOT Local Programs
- Construction Engineering and Inspection

Qualified and interested engineering firms are requested to submit one (1) electronic copy and (3) hard copies of their Statement of Qualification by **Wednesday, August 16, 2017**, to:

City Clerk
City of Crossville
392 N. Main St.
Crossville, TN 38555

All firms must be pre-qualified by the Tennessee Department of Transportation by the deadline for the RFQ. Disadvantage Business Enterprises (DBE) and Small Businesses are encouraged to submit RFQ's.

Questions regarding the project may be submitted to:

Tim Begley, Director of Engineering
City of Crossville
392 N. Main St. Crossville, TN 38555
Tim.begley@crossvilletn.gov

Each submission will be evaluated according to the following criteria:

1. Specialized experience or technical expertise of the firm in connection with the type of services to be provided.
2. Past record of performance on contracts with the community and other clients

- including quality of work, timeliness, and cost control.
3. Capacity of firm to perform the work within the time limitations, taking into consideration the current and planned workload of the firm.
 4. Familiarity with the type of problems applicable to the project.
 5. Familiarity with local conditions.

The firm selected must comply with Executive Order 11246, Equal Employment Opportunities, the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act of 1974, and Section 3 of the Housing and Urban Development Act of 1968.

