

CITY OF CROSSVILLE
REQUEST FOR QUOTATION

IMPORTANT: Read Instructions Carefully

THIS IS NOT AN ORDER
RETURN QUOTATION TO:

City Clerk
City of Crossville
392 North Main St.
Crossville, TN 38555

	Date issued	Delivery required
CRO # 1366	04/11/2016	as needed
For more information call:		To be opened date/hour:
Kevin Music 931-484-7631		05/17/2016 2:00 p.m.
Prices to be F.O.B.		
City of Crossville		

NOTICE TO BIDDER

THIS IS NOT AN ORDER. Please enter unit prices, extensions, and amount for the items listed herein specified. Be sure the specifications are followed. If you are unable to supply any of the items, please quote on the nearest substitute either on this form, or attach a letter containing such description and it will be considered as part of your quotation. Prices quoted must include all delivery charges to points of delivery indicated hereon. **We reserve the right to accept or reject** any or all bids.

Bidder's Name _____
Bidder's Address _____

Please submit a quote on the following type asphalt loaded in the City's truck at your plant.

Please base your price for PG64-22 asphalt Cement at \$335.00 per liquid ton as established by TDOT's Bituminous Index for the month of April 2016. Any fluctuation of the asphalt cement up or down greater than five percent will result in a price increase or decrease from the base bid. The method of determination of any price increase or decrease will be as established by the Tennessee Department of Transportation in Special Provision 109B.

411E _____
307C _____

This contract will be for fiscal year July 1, 2016 to June 30, 2017.

PLEASE SEE REVERSE SIDE FOR INSTRUCTIONS

IMPORTANT INSTRUCTIONS TO BIDDERS

1. Each quotation should be in a **SEPARATE ENVELOPE** and have typed on the envelope the **QUOTATION NUMBER, OPENING DATE AND TIME**.
2. Specifications used in this request for quotation are intended to be open and non-restrictive. Reference to brand names, catalogs, etc., is to establish minimum standards of quality and does not preclude BUYER'S consideration of bids on comparable quality. All bidders state brand name and catalog number of product bid.
3. All prices quoted should be on a delivered prepaid basis F.O.B. destination shown in the shipping instructions in this request for quotation.
4. Insert time discount terms, if any, in space provided. Discounts is computed from date of delivery at destination or date of receipt of properly executed vendor's invoice at agency indicated above, whichever is later.
5. **TENNESSEE SALES AND/OR USE TAX: ALL QUOTATIONS MUST BE ON A NET UNIT PRICE BASIS. DO NOT ADD OR INCLUDE TAX, THE AGENCY WILL ADD TAX WHERE APPLICABLE ON THE ORDER.**
6. Quotations should be submitted on this form indicating unit price, total extension of each item, and grand total of quotation. In case of error in the extension prices, the unit price will govern.

TIME DISCOUNT ALL ITEMS _____
DELIVERY: We submit the prices and agree to make
delivery within _____ days after the receipt of order.
This offer is for _____ calendar days from the date this
bid is opened.

NOTICE: BID WIL BE REJECTED
UNLESS SIGNED IN INK.

SIGNED BY: _____
Print name _____
FIRM: _____
ADDRESS: _____
City _____ State _____ Zip _____
Date: _____ Telephone _____

In submitting this bid, it is expressly agreed that upon proper acceptance by the City of Crossville of any or all items bid, a contract shall thereby be created with respect to the items accepted.

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

The City of Crossville provides benefits and services such as police protection, fire protection, water service, sewer service, sanitation service, infrastructure needs, and other related municipal services. The City also provides funds to certain non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Sally Oglesby, City Clerk
Title VI Coordinator

Please sign and return to the City of Crossville verifying that your company is in compliance with the above Title VI, 1964 Civil Rights Act.

Authorized Signature

Company

Print Name

Please return to: City of Crossville
392 N. Main Street
Crossville, TN 38555