

CITY OF CROSSVILLE
REQUEST FOR QUOTATION

IMPORTANT: Read Instructions Carefully

THIS IS NOT AN ORDER
RETURN QUOTATION TO:

Page 1 of 2 pages

City Clerk
City of Crossville
392 North Main Street
Crossville, TN 38555

CRO#1377 Date Issued 04/11/16

For more information call: To be opened date/hour
Rick Houston, 931-456-6632 05/17/16 2:00 p.m.

Prices to be F.O.B
City of Crossville

NOTICE TO BIDDER

THIS IS NOT AN ORDER. Please enter unit prices, extensions, and amount for the items listed herein specified. Be sure the specifications are followed. If you are unable to supply any of the items, please quote on the nearest substitute either on this form, or attach a letter containing such description and it will be considered as part of your quotation. Prices quoted must include all delivery charges to points of delivery indicated hereon. **We reserve the right to accept or reject** any or all bids.

Please submit a bid for fertilizer for the Parks & Recreation Department.

It will be separate deliveries, and must be received on time. All is to be quoted in #50 bags, on pallets. Delivery must be as stated. 48 hour notice of delivery is required to arrange equipment for unloading.

Shipment for delivery 7/1/16

July	35-3-5 AC	35/55	90 bags
August	32-3-8 30% SCU 2 FE	35/39	74 bags
September	18-24-12 25% SCU	75/55	130 bags

Shipment for delivery 3/1/17

March	19-0-6 with .15 dimension	98/50	148 bags
April	21-0-0 AS	40/55	95 bags
April	0-0-7 plus Acelepryn 0.067%	67/38	105 bags

Shipment for delivery 5/1/17

May	19-0-6 with .15 dimension	98/55	153 bags
June	5-10-31 with 10% FE	50/0	50 bags
June	35-3-5 AC	35/55	90 bags

For further information, contact Rick Houston at 931-456-6632.

PLEASE SEE REVERSE SIDE FOR INSTRUCTIONS

IMPORTANT INSTRUCTIONS TO BIDDERS

1. Each Request for Quote should be in a **SEPARATE ENVELOPE** and have typed/noted on the envelope the **CRO#, ITEM, OPENING DATE, AND TIME**.
2. Specifications used in this request for proposal are intended to be open and non-restrictive. Reference to brand names, catalogs, etc., is to establish minimum standards of quality and does not preclude BUYER'S consideration of proposals on comparable quality. All bidders state brand name and catalog number of product proposed.
3. All prices quoted should be on a delivered prepaid basis to the F.O.B. destination shown in the shipping instructions.
4. Insert time discount terms, if any, in space provided. Discounts are computed from date of delivery at destination or date of receipt of properly executed vendor's invoice at agency indicated above, whichever is later.
5. The City of Crossville, a municipality, is exempt from sales tax with respect to materials that it purchases for municipal projects; however, the contractor who installs, applies or otherwise uses such materials, is liable for the use tax on those materials.
6. Unless otherwise indicated, quotations should be submitted on this form indicating unit price, total extension of each item, and grand total of quotation. In case of error in the extension prices, the unit price will govern.

TIME DISCOUNT ALL ITEMS _____
DELIVERY: We submit the prices and agree to make delivery within _____ days after the receipt of order.
This offer is for _____ calendar days from the date this bid is opened.

NOTICE: PROPOSAL WILL BE REJECTED
UNLESS SIGNED IN INK.

SIGNED BY: _____
Print name _____
FIRM: _____
ADDRESS: _____
City _____ State _____ Zip _____
Date: _____ Telephone _____

In submitting this bid, it is expressly agreed that upon proper acceptance by the City of Crossville of any or all items proposed, a contract shall thereby be created with respect to the items accepted.

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

The City of Crossville provides benefits and services such as police protection, fire protection, water service, sewer service, sanitation service, infrastructure needs, and other related municipal services. The City also provides funds to certain non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Sally Oglesby, City Clerk
Title VI Coordinator

Please sign and return to the City of Crossville verifying that your company is in compliance with the above Title VI, 1964 Civil Rights Act.

Authorized Signature

Company

Print Name

Please return to: City of Crossville
392 N. Main Street
Crossville, TN 38555