

CITY OF CROSSVILLE 2013 CHRISTMAS PARADE

In order to provide you and the community with a safe event, we have instituted the following rules, regulations and guidelines for each group participating in this year's parade. **The contact person for each group will be responsible for providing these rules to its members prior to the Parade. Adherence to these rules and regulations is mandatory.**

- Rules, Regulations and Guidelines -

1. **All entries are expected to adhere to the theme, rules and regulations, and reflect holiday/ community spirit. The City of Crossville Christmas Parade Committee reserves the right to deny participation in the parade to entrants not in compliance with this.**
2. **IN ORDER TO ENSURE THE SAFETY OF OUR RESIDENTS AND PARTICIPANTS, NO ONE WILL BE PERMITTED TO THROW CANDY FROM ANY FLOAT, VEHICLE, ATV OR ANIMAL. YOU MAY HAVE UNLIMITED REPRESENTATIVES FROM YOUR ENTRY WALK ALONG BESIDE YOUR FLOAT OR VEHICLE HANDING OUT CANDY OR DROPPING IT NEAR CURBS. THE CITY OF CROSSVILLE WILL HAVE AN OFFICER PRESENT AT LINE-UP TO ENSURE ALL PARTICIPANTS ARE IN COMPLIANCE WITH THIS RULE.**
3. Line-up for the parade will be in the C.C.H.S., Martin Elementary area on Stanley Street.
4. All participants shall commence arriving at the parade line-up at 2:30 PM. Your assigned contact person will give you the exact location. Any participant not present and in line by 4:00 PM will not be permitted to participate. Those participants riding on floats or in the bands must be in line at 3:45 PM.
5. Participants are to line-up according to the system set forth in the schedule provided approximately one week prior to the parade. The contact person for each group shall be responsible for picking up a line up sheet prior to the parade and informing its participants of the location of their group.
6. Parents transporting children to the Parade line-up location for participation in the Parade shall access Stanley Street via Miller By-pass. There will be **ONE-WAY TRAFFIC** only on Stanley Street after 1:45 PM. **There will be no exceptions.**
7. Parents and other individuals may wish to park at Garrison Park parking lot to drop off their children or other participants in the parade.
8. Prior to the commencement of the Parade, all buses or other vehicles transporting bands to the line-up shall be moved to the lower parking area of the High School parking lot.
9. Participants in the parade will not consume alcohol prior to or during the parade. Alcoholic beverages are not permitted to be transported through the parade route. Please do not smoke while in the parade route.
10. Any organization or group will limit the number of vehicles in their showcase to three. If you are creating your own float, two of the vehicles permitted will include the truck and the float apparatus.
11. All motorized vehicles in the parade must:
 - Operate under their own power (not towed by a pickup etc...)
 - Be **75% decorated (with the exception of vintage vehicles)** and in good condition. Please use your imagination, i.e. lights, wreaths, bows. Units will be inspected before the parade begins.
 - Play only Christmas/Seasonal appropriate music.
 - There is a height limit of 13' 6" and a width limit of 8'.
12. **NO** float should have a live Santa Claus character. The City of Crossville float will have the only Santa and Mrs. Claus in the parade. Please allow the excitement and anticipation of the arrival of Santa Claus to be until the end of the parade.
13. In order to maintain a clean environment in the downtown area, participants are NOT allowed to disperse any pamphlet or other documentation to the audience at the parade site. If a group or organization is handing out literature of some kind they will be required to provide people to clean the sidewalks and streets after the parade or be billed by the town for clean up. Entries with animals will be responsible for cleaning up after themselves. Be creative, example: Dress someone as an elf to help keep the parade festive and clean.
14. **NO** fire or pyrotechnics of any kind is allowed. No firing of firearms is allowed.
15. **ALL UNITS MUST GIVE WAY TO EMERGENCY VEHICLES.**
16. Participants shall follow the group ahead of them in a swift manner but shall not pass the group ahead of them prior to or during the parade. Participants must stay in the positions that they were placed.
17. Once ALL band members have reached the conclusion of the parade route, the band shall not participate in any playing of instruments or engage in the performance of drills or routines.
18. **ALL FIRE TRUCKS shall continue along the parade route down Main Street and NOT disperse until they reach Tabernacle and Ridley Street. No one will exit a float until it comes to a complete stop. Police officers will be posted along the parade route for the participants' safety. Parents are to pick up any children riding on a fire truck at Ridley Street (located behind Long John Silvers Restaurant). Please make sure parents are aware of pick up location.**
19. **HORSES participating in the Parade should return to their original line- up area. For safety reasons, a police escort will be present to escort all horses back to the original line-up area.**
20. Those individuals riding on floats shall not move around the edges of the float while it is in motion. Children under the age of eight shall be seated on the float and accompanied by an adult on the float.
21. Float riders shall not unload from the float until it stops at the designated point.
22. In case of inclement weather, announcements about the status of the event will be made on area radio stations.
23. There will be one prize winner in each category and one over-all winner. All entries will be previewed at line-up and judged on the parade route.