

CITY OF CROSSVILLE

Annual Report 2012-2013

FISCAL YEAR ENDING JUNE 30, 2013

**MEADOW PARK LAKE DAM
CROSSVILLE, TN**

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MISSION STATEMENT

The basic mission of City Government, politically and managerially, is to preserve and enhance the quality of life which is unique to the community and its environs. We maintain an organizational environment that fosters integrity, discourages complacency, and encourages individual/collective motivation and achievement. Our service delivery systems are administered via entrepreneurial-oriented, cost-effective management systems, with a focus on value, responsibility and accountability. The quality, methodology and procedural process of each policy is tested and monitored to ensure excellence and generate respect for the organization and its programs/activities and services.

Cover Photo by Don Napier

*Annual Report produced
for The City of Crossville by
NAPIER MEDIA SERVICES*

City of Crossville Contact Info:

Accounts Payable	456-5675	Street Department	484-7631
Building Inspector	456-1830	Recreation Department	456-6632
Business Licenses	456-5680	Wastewater Department	484-6257
Chief of Police	484-7231	Water/Sewer Billing	484-5113
City Clerk	456-5680	Water/Sewer Transmission	484-7631
City Manager	484-7060	Water Filtration Plants	
City Garage	484-7631	Holiday Hills	484-7083
Codes Enforcement	456-1830	Meadow Park	788-5515
Crimestoppers Tip Line	200-1173		
Detectives	484-7231		
Engineering Dept.	456-6172		
Finance Dept.	484-5113		
Fire Dept. (non-emergency)	484-7572		
Payroll and Personnel	707-5596		
Planning & Community Development	456-6172		
Police (non-emergency)	484-7231		
Property Taxes	484-5113		
Public Works Department	484-7631		

EMERGENCIES FOR FIRE OR POLICE DEPARTMENTS, CALL 911

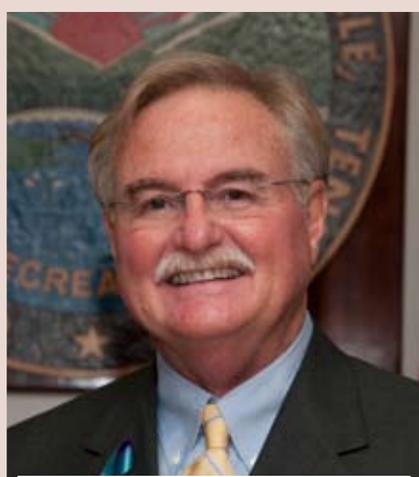
**Visit us online at
www.crossvilletn.gov**



ABOUT THE COVER

The photo used on the cover of this report was made by Don Napier, who was taken out in a Meadow Park pontoon to get this angle of the new dam. The photo was made in late October.

Legislative Leadership Team • 2012-2013



J.H. Graham, III
Mayor



Jesse Kerley
Councilman



Danny Wyatt
Mayor Pro-Tem



George Marlow
Councilman



Pete Souza
Councilman

New, radio-controlled runway lights added Annual Open House and Fly-In going strong

Crossville Memorial Airport had another outstanding year in 2012-13, both in the completion of several projects and an increase in operations.

“We installed a new, high intensity, radio-controlled runway lighting system which is a tremendous accomplishment for any airport,” Fixed Base Operator Chris Bennett said.

“We also were able to paint the Quonset hangar and get a new roof installed on the terminal building, a job that will serve us well for many years to come. We are also proud to announce the addition of lighted taxiway signs,” Bennett reported.

“Two years ago, we completed asphalt-paving projects, as the runways, taxi-ways, ramps and parking lot all got new blacktop surfacing. New markings were also added along with new tie-downs for transit aircraft.”

“All in all, it has been a very busy three years and our airport is shining like a new penny,” Bennett said.

SUCCESSFUL FLY-IN

“Based on the ever-growing crowd that flocks to the airport each year for our annual fly-in, we would have to report that it’s success continues to climb. Crowds enjoyed seeing the many different planes on display,” Bennett said.

The fall weather could not have been any more beautiful as people were literally all over the property watching as planes took off and landed while others took rides. It has grown into one of our most successful events.



Scenes from Fly-In



Aerial view of Fly-In



Aerial view of Airport



Chris Bennett • Fixed Base Operator • Crossville Aero • 484-5016 • On Contract since Sept. 1, 2007

City of Crossville

BOARDS AND COMMITTEES

The basic mission of the City's advisory boards and committees is to involve the citizens in the decision-making process of governance and to provide advisory and technical assistance to the City Council and City Manager. Some of the bodies are quasi-regulatory and/or administrative entities acting as agents of the Governing Body.

INDUSTRIAL DEVELOPMENT BOARD

Purpose: Issuance of Industrial Bonds

V.J. Dodson	Gary Greene
Amanda Elmore	Jim Young
Jack Chadwell	Larry Ebert, Sr.
Beth Alexander	Pepe Perron
Bobby Randolph	Clark West
Tonya Hinch	

PALACE THEATER ADVISORY COMMITTEE

Purpose: To establish policies for use of the Palace Theater and to make recommendations to the City Council concerning its use.

Wendell Kerley
Vaughn Swafford
Jim Purcell
Marguerite Watkins
Jim Young

CROSSVILLE REGIONAL PLANNING COMMISSION

Purpose: To see that all new subdivisions are in compliance with state and local regulations. To plan for future development and transportation needs of the Planning Region and the City of Crossville.

Mayor J.H. Graham, III
Councilman George Marlow
Dave Burgess
Gordon Atchley
Robert E. Harrison
Mike Moser
Kevin Poore

PUBLIC BUILDING AUTHORITY

Purpose: To issue bonds.

Thomas E. Looney	Kirk Tollett
Cosby Stone	Joe M. Looney
H. Dean Bennett	Johnny Wayne Presley
Lillian Fox	



CROSSVILLE BEAUTIFICATION COMMITTEE

Purpose: Advise Codes Enforcement of areas of the City that need to be cleaned, cleared and aesthetically improved. Recommend areas in the City that can be improved to enhance the downtown area.

Glenn Caswell
Bob Franks
Mary Lou Mitchell
Jane Armes

LAKE COMMISSION

Purpose: Manage and supervise Meadow Park Lake properties.

Charles Loveday	Clark West
Doug Brady	Joe Reynolds
Clarence Coffey	Jim Powers
	Earl Dean

TREE BOARD

Purpose: Prepares tree plan for the community and coordinate tree related activities.

Nan Beesley	Chester Bush
Clarence Coffey	Eric Brady,
Sidney Morgan	Staff Liason
Bruce Anderson	Sarah Hunter
Meredith Mullen	Mike Stump

PERSONNEL BOARD

Purpose: Represent the public interest in the improvement of Personnel Administration of the City.

James Perry	John Eldridge
Tom Isham	Vancieneta
Shane Wyatt	Wisdom

FLOODPLAIN BOARD OF APPEALS

Purpose: Rules on appeals and variances relating to floodplains.

Billy Loggins
Mayor J.H. Graham, III
Boyd Wyatt, Sr.

The civic-minded citizens who serve on the various boards of the City are driven only by their desire to make Crossville a better community. Their efforts are recognized and appreciated by both the Legislative and the Executive branches of City Government.

The Cumberland Cove Phase III Project Completed

The Catoosa Utility Department has nine employees and operates out of the City office at 5581 Plateau Road, Crossville, TN. The Catoosa Department has a three member Advisory Committee consisting of Chairman Russell Smith, and members Robert Bottoms and Edward Hubbard.

2011-2012 PROJECTS - COMPLETED

THE CUMBERLAND COVE PHASE III PROJECT

This project consist of Pioneer Dr., Thompson Rd., Long Rd., Nicholes Rd. and a 12" waterline at 127 North pump station. \$160,000 – Contractor W & O Construction

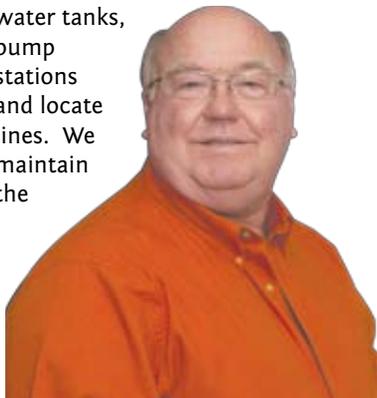
NEW PUMP STATION ON PLATEAU ROAD
\$237,000 – Contractor W & O Construction

HIGHWAY 70 NORTH WATERLINE REPLACEMENT

Install approximately 10 miles of waterline from Crossville to Plateau Road on Hwy. 70 North and rebuild 70 North pump station. \$2,510,020 – Contractor Hopper Construction

PAINTING PLATEAU ROAD WATER TANK
\$120,000 – Contractor W & O Construction

The Catoosa Department serves 4,300 customers from the 5581 Plateau Road location. We are responsible for billing, collections, customer complaints, disconnects, reconnects, new water taps and any day to day services for the customer. We install all water taps in our area and maintain the waterlines, water tanks, pump stations and locate lines. We maintain the



quality of water by regular flushing.

MAINTENANCE

Water Taps	78
Main Line Leak Repair	10
Service Line Leak Repair	82
Work Orders Processed	979
Water Line Locates	416



Jerry Garrison • Catoosa Utility Director • 277-5126 • jerry.garrison@crossvilletn.gov • Employed since: Jan. 1, 1978

The City Attorney, according to the City Charter, has multiple duties, including:

- Attending the meetings of the City Council.
- Providing advice and legal counsel to the Council, City Manager and the various heads of City departments and divisions, and
- Providing advice and counsel to all legal questions affecting the City's interest.

The City attorney is also obligated to review and approve as to form all contracts, deeds, bonds, ordinances, resolutions and other documents to be executed in the name, or made by or with, the City of Crossville. The City attorney also files and defends lawsuits on behalf of the City.

Kenneth Chadwell graduated from Freed-Hardeman University with a B.A. in 1988,

Profile of CITY ATTORNEY KENNETH M. CHADWELL

and from Harding Graduate School with an M. Div. in 1991. He received his J.D. from the University of Tennessee College of Law in 1997. He is a Member and Partner of Looney, Looney & Chadwell, PLLC, and a Member and Managing Attorney of Looney & Chadwell Title Services, LLC.

Kenneth and wife Carol Ann are the parents of two children. Seth, is a graduate of Harvard Law School, and is currently the Senior Director of Avesta Communities in Tampa, FL. Daughter Aven Chadwell, is a graduate of Belmont University.

Kenneth serves as a Director on the Board of Highland Federal Savings & Loan Asso-

ciation, and also on the Board of the Cumberland Good Samaritans.. He is involved in the general civil practice of law, with an emphasis in banking, corporate and real estate law, and serves as the general counsel for several regional financial and real estate firms.



Kenneth M. Chadwell • City Attorney • City Attorney since 2001

Judge Bean is one of two "Bean brothers," identical twins, who have been fixtures in the Upper Cumberland judicial system for many years. He and his brother, James A. "Jim" Bean, have followed almost identical paths in their educations and careers.

Both Beans served four years in the Air Force, which included a one-year tour in Korea. Following their honorable discharges from the military, they both graduated from Belmont College in Nashville, each receiving a degree in Business Administration. Both were awarded Congressional appointments to pursue law degrees, and both received their Doctor of Jurisprudence degrees from the YMCA Night Law School in Nashville, while holding down full-time day jobs.

Judge Thomas Bean's civic life in his native Cumberland County has been an extremely active one in many business, political and charitable organizations. He is a past Director of the Greater Cumberland County Chamber of Commerce and was an active fundraiser for the Heart Associa-

Profile of MUNICIPAL COURT JUDGE HONORABLE THOMAS L. BEAN

tion. He was the Founder and Chairman of the Board of Upper Cumberland Savings & Loan Association and Chairman of the Board for Crossville Loan & Thrift. He has served as President of the Cumberland County Bar Association, was an active member of the Tennessee Bar Association and as a youth served as a Page in the State Senate.

An avid golfer, Judge Bean is the co-founder and developer of Deer Creek Golf Community, where he and wife Peggy currently reside. They have two children: son Tommy Bean and wife Marsha are owners of Bean & Associates Realty in Crossville, and daughter Kathryn Bean lives in Nashville.

Judge Bean retired from the practice of law in August of 2008. He was a partner in the firm of Bean, Smith, Burnett & Patton.

Judge Thomas L. Bean succeeded his brother, Jim, as the appointed City judge

in 1982 and has served in that capacity since then, a quarter-century that has seen significant change.

Judge Bean rules over a wide variety of cases, including traffic charges, alcohol-related crimes, trespassing and many other violations. One of his primary duties is to give the oaths of office to Mayor and Councilmen as they begin new terms.



Thomas L. Bean • Municipal Court Judge • Judge since 1982

City Clerk's Office Pursues State & Federal Grants / Loans

The Office of the City Clerk oversees many important functions for the City of Crossville. Following is a synopsis of activities during the past fiscal year.

- Attended, prepared agenda packets, and prepared minutes for 27 City Council Meetings.
- Business Taxes and Licensing – The City of Crossville currently has 1,505 business licenses that are renewed annually. This number only includes those businesses required by State law to have business licenses. A number of businesses have been exempted from this requirement by the State.
- There are currently 76 Beer Permits, 19 Liquor licenses, 10 Taxi Driver's Permits, 7 Fireworks Permits, and 73 Sign Permits, 3 retail liquor stores, and 1 shooting gallery permit which are renewed annually. Permits are now required for outdoor sales/garage sales/yard sales and 297 have been issued so far in 2013. Each property in the city will be limited to 5 three-day sales within a calendar year. There is no cost for this permit.
- Annexations – During the past fiscal year, the City annexed 51.18 acres. All annexations were at the request of the property owners.



Sally Oglesby, MMC • City Clerk • 456-5680 • sally.oglesby@crossvilletn.gov • Employed since: April 4, 1985

• SPECIAL PROJECTS

3 Star Community – Under the direction of the City Clerk and the Assistant City Clerk, the cities of Crossville, Crab Orchard, and Pleasant Hill and Cumberland County have been re-certified for the tenth straight year as one of the Governor’s “Three Star Community” communities. The Crossville-Cumberland County Chamber of Commerce and the Joint Economic Development Board are valuable partners in this designation and provided much assistance in the recertification process. This program is administered by the Tennessee Department of Economic and Community Development. A grant of \$7,500 was received and used to assist the Junior Achievement Program and the Young Driver Program.

LaserFiche – The City Clerk’s office has continued with the electronic scanning and storage of records. The software allows many records to be researched by keywords. Those records not considered archival or historical are able to be destroyed after being properly scanned. All electronic records are backed-up several times and meet all requirements of the State for electronic storage.

Agenda Management – Implementation of new software for developing agenda packets was completed in June 2013. The City now provides agenda packets electronically, which decreases significantly the amount paper used with each meeting. The packets are posted on the City’s website for viewing by the public. All meetings of the City Council and work sessions are live streamed via the City’s website, with the audio remaining available following the meetings.

State and Federal Grants/Loans – The City Clerk is responsible for submitting applications for grant funding and administering those grants that are funded.

TDOT NORTHWEST CONNECTOR
The Northwest Connector will begin at Tennessee Avenue on Sparta Highway and connect to Highway 70N just west of Northside Drive. It will continue northward and connect with the current Northside Drive. The final section will align with the current alignment of Interstate Drive. TDOT has agreed to fund utility relocation

and construction phases for Section I, II, and III. Engineering and right-of-way on section II is underway by the City. Section I from Hwy. 70W to just past Hwy. 70N is currently under construction by the State with completion expected in June 2014. Engineering of Section II is underway. Acquisition has been approved for Section III.

DOWNTOWN REVITALIZATION PROJECT
With assistance from Downtown Crossville, Inc., the City is undergoing a major project to bring the infrastructure in the downtown area up-to-date. This project is estimated to cost in excess of \$8,400,000. Over 85% of the estimated costs relate to water, storm sewer, roads, and other infrastructure components. Grant funds have been received totaling \$4,246,354. In addition, \$1,323,000 has been received in low interest loans. Bids were received December 18, 2013.

AIRPORT MAINTENANCE GRANT
TDOT-Aeronautics Division provides an annual maintenance grant of \$23,400 to cover 50% of the costs for maintenance items at the airport.

BULLET PROOF VEST PARTNERSHIP PROGRAM
The Department of Justice has awarded grants totaling \$24,793.61 to cover 50% of the costs for the purchase of bulletproof vests for police officers.

TML SAFETY PARTNERS LOSS CONTROL MATCHING GRANT
The Tennessee Municipal League Risk Management Pool granted the City \$2,000 as a 50% match for the purchase of safety items. Safety items were purchased for the public works and parks & recreation departments.

NETWORK COORDINATOR GRANT
The Tennessee Department of Transportation, through the Governor’s Highway Safety Office, awarded \$19,420 to undertake traffic services highway safety projects. Funds will be used for overtime costs in the Police Department for participating and implementing various safety campaigns, attendance at conferences, and purchase of radar equipment, laptop computers, and in-car video equipment.

CONTINUED PAGE 9 ■

The City of Crossville has an exciting future

“Crossville is a community facing growing pains with its infrastructure and economic development opportunities. Not many communities have the potential for growth and development that Crossville enjoys. I am excited to be with the City and look forward to helping deal with the various issues facing the community.”

The City will undertake a strategic planning process that will last a couple of years and will help the City deal with the growth issues over the next 25 years. We have named this effort, Crossville 2040.

The City is developing a citizen engagement model that will allow citizens to be



part of the process of drafting and reviewing the various elements of the document. It not only is exciting but a very daunting task to plan and put in place facilities and programs that future generations will enjoy. As part of this planning process, citizens will be introduced to the concept of community building and how this effort will have a favorable impact on existing and future generations.

The City has completed some major projects and undertaken new ones. You will have the opportunity to review that information as you continue to read this report. The City is blessed with good experienced employees and strong leadership from the City Council. Even though I have only been here a few months, I am pleased to work with such a fine team.

ABOUT DAVID RUTHERFORD

Rutherford brings to Crossville over 30 years of public service experience. He has served as community planner, senior environmental planner, director of planning and governmental services, director of planning and development, city administrator, and county administrator. He has worked in Tennessee, Georgia and South Carolina. For the last six years, he was city administrator for the City of McMinnville. Rutherford is a Tennessee licensed attorney, certified planner with the American Planning Association and a credentialed manager with the International City Man-

agers Association. Rutherford and wife Donna will be residing in Crossville.

CITY MANAGER DUTIES

Article VIII of the Crossville City Charter establishes the City Manager as the chief administrative officer of the City. He is responsible to the City Council for administration of all City affairs placed in his charge by or under the charter. Some of his specific duties include: direct and supervise the administration of all departments, offices and agencies of the city; attend all council meetings; see that all laws, provisions of the charter and acts of the Council are faithfully executed; keep the Council advised of the financial condition and future needs of the City; Make recommendations to the Council concerning the affairs of the City as he deems desirable; prepare and submit annual operating and capital program to Council; and he shall appoint, suspend and remove, when necessary all City employees.



David Rutherford • City Manager • 484-7060 • david.rutherford@crossvilletn.gov • Employed since Sept. 16, 2013

CONTINUED FROM PAGE 8

GHSO ALCOHOL SATURATION/ CHECKPOINT GRANT

This grant is for \$27,900 to fund wages, equipment, and conferences related to alcohol saturation/checkpoints.

GHSO HIGH VISIBILITY LAW ENFORCEMENT GRANT

This grant funds \$5,000 for wages and equipment for the Police Department and State in implementation of highway safety projects.

GHSO YOUNG DRIVER GRANT

This grant is for \$19,535 for salaries, purchase of a laptop computer, and purchase of a speed trailer for Young Driver Crash Reduc-

tion activities.

SIDEWALKS

A \$221,040 grant has been received for the construction of sidewalks around Martin Elementary School. Surveying and final design are underway with construction expected to begin in Spring 2014.

TENNESSEE HEALTHY WATERSHED INITIATIVE

The City received \$145,000 to fund water resources planning tools and monitoring procedures for the Obed Watershed.

OFFICE OF CRIMINAL JUSTICE PROGRAMS – JAG GRANT

This grant funds \$15,000 towards the purchase of a new patrol vehicle.

FASTTRACK INFRASTRUCTURE PROGRAM

The City of Crossville is providing administration and local match funds of \$118,215 for a grant to provide infrastructure for the expansion at CoLinX. A grant of \$707,500 has been received through the Tennessee Department of Economic and Community Development. CoLinX will be investing a minimum of \$6,500,000 in real property and \$2,500,000 in personal property and has committed to 85 additional employees within the first three years.

STATE INDUSTRIAL ACCESS ROAD – COX AVE.

The City of Crossville has received a grant estimated at \$592,377 for improvements to Cox Ave. to facilitate the expansion for CoLinX, LLC. The City will provide right-of-way for the project.

Codes

Department Has Many Different Responsibilities

The City of Crossville Codes Department is among the first to know when something new is about to come to Crossville. It is the Code Department's job to issue building permits for new residential and commercial construction. They also issue permits for additions, alterations, renovations and changes in occupancy within the Crossville city limits.

The department reviews plans and drawings for code compliance with building, plumbing, fire and land use regulations.

The Codes Department also investigates municipal code violations regarding dilapidated structures, dirty or overgrown lots and inoperable vehicles. They are also responsible for assuring property maintenance regulations are adhered to.

Since 2011, The Codes Department has conducted building and plumbing inspections on all new residential structures built in the county. They also issue building permits for the County.



Jeff Kerley • Codes Administrator • 456-1830 • jeff.kerley@crossvilletn.gov • Employed since: October 1, 1987

Engineering Department Has A Wide Variety of Services

The responsibilities of the Engineering Department include, but are not limited to: updating and maintaining the City's GIS database; developing and maintaining underground sewer and water utility records; providing coordination, inspection services and construction administration for City utility and roadway projects; limited field surveying and construction layout; design and construction coordination with private engineers, developers and other government agencies; and provide technical support for the Crossville Regional Planning Commission.

The Engineering Department also assists the general public with utility, storm drainage and roadway concerns. The Engineering Department has worked closely with the Habitat Conservation Plan's core team in the development of many key features for the overall HCP including, habitat conservation measures, funding, implementation, and enforcement procedures.

MAJOR PLANNING AND GIS HIGHLIGHTS

- Completed reviews of 15 plats and applications which included 1 preliminary plat and 14 final plats. Through development, 120 preliminary lots were planned, 33 final lots, with a net gain of 21 new buildable lots and approximately 31 acres were subdivided.
- Planned and participated in the annexation of approximately 56 acres of land into the City of Crossville.
- Updated the City's Major Thoroughfare Plan.
- Currently working on current and proposed Land Use Plan.
- Worked closely with other City staff in Industrial / Commercial recruitment.
- Worked closely with the Habitat Conservation Plan's core team in the development of many key features for the overall

HCP including, habitat conservation measures, funding, implementation, and enforcement procedures.

- Maintained standard base files in the City's GIS database.
- Worked in cooperation with other governmental and private entities in maintaining a database to benefit, the City, E-911, utility companies, developers, and citizens of Cumberland County.
- Advised other departments, elected officials, and the City Manager on matters related to planning and growth.

STORMWATER HIGHLIGHTS

- Coordination with City of Crossville Departments to ensure proper erosion protection and sediment control for project areas by following the appropriate Best Management Practices.
- Maintain compliance with the United States Environmental Protection Agency and the Tennessee Department of Environment and Conservation regulations for water resource protection and enhancement.
- Performed twice weekly inspections for permitted construction activities within the City Limits of Crossville. This includes any land disturbance activity over 4,000 square feet. This in depth and hands on regulatory involvement maintains and protects water quality.
- Completion of Phase II of the Tennessee Department of Environment and Conservation grant to make all stormwater data available to all interested parties, including developers, contractors, decision makers and the general public. This is the first and only comprehensive online stormwater database in the state of Tennessee.
- Coordination with Facilities Maintenance to install safety buoys at Meadow Park Lake.
- Monitoring and Visual Inspection of 127 miles of stream in the City of Crossville. This data is made available to federal agencies including, United States Environmental Protection Agency, United States Fish and Wildlife Service and The United States Army Corps of Engineers.
- Coordination with the Obed Watershed

Community Association for the Tennessee Healthy Watershed Initiative Grant, consisting of data management for visual inspection.

MAJOR SURVEY HIGHLIGHTS

- Continued in the location of newly installed sanitary sewer and water mains in new subdivisions, state road projects, and upgrades for existing utility mains.
- Updated utility database as new utilities were added to the existing system.
- Located wiring for newly installed traffic signals.
- Locating and mapping the location of water meters.

MAJOR ENGINEERING HIGHLIGHTS

1. CONSTRUCTION PROJECTS COMPLETED:

- Meadow Park Dam Repairs
- Miller Ave/Hwy 70 Sewer
- Airport Hangar Project
- Airport Runway Lighting
- Northwest Connector Phase 1 Casings
- Airport Security Fence
- Centennial Park Dog Park
- Satsuma Drive Improvement
- Orange Circle Sewer
- Meadowview Lane Sewer
- Miller Ave Water and Sewer Extension
- Peachtree Street Water

CONTINUED PAGE 12 ▣



Tim Begley • Director of Engineering • 456-6172 • tim.begley@crossvilletn.gov • Employed since: October 5, 1998

CONTINUED FROM PAGE 11

- Lantana Road Utility Relocation
- Lake Tansi Raw Water Harvesting
- 16 Unit T-Hangars

2. CONSTRUCTION PROJECTS UNDER CONSTRUCTION OR CONSTRUCTION PENDING:

- Genesis Road and I-40 Bridge.
- Peavine Road and I-40 Bridge.
- Hwy 127 South Water Line Upgrade.
- Hwy 127 North Utility Relocation.
- Downtown Crossville Streetscape Improvement.
- Oakmont Drive Utility Relocation.
- Safe Routes to Schools Sidewalk Project.
- Maple Glen Subdivision Water and Sewer.

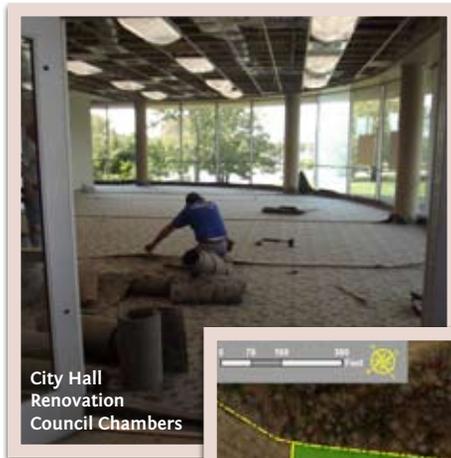
3. CONSTRUCTION PROJECTS IN THE DESIGN PHASE, CONSTRUCTION PENDING:

- Northwest Connector Phase II and III Utility Relocation.
- Northwest Connector Phase III.
- Hwy 127 North - Road Widening and Utility Relocation.
- Downtown Crossville Streetscape Improvement.
- Hwy 127 South - Road Widening and Utility Relocation.

Cox Ave Widening

4. IN-HOUSE PROJECTS

- Centennial Park Dog Park.
- Orange Circle Sewer.
- Peachtree Street Water.
- Meadowview Lane Sewer.
- Miller Ave Water and Sewer Extension.
- Oakmont Drive Utility Relocation.
- Lantana Road Sewer Extension.
- Glendale Subdivision Sewer.
- East First Street Water Replacement



City Hall Renovation Council Chambers



City Hall Renovation



Conceptual Industrial Site Plan



Northwest Connector Rough Grading



Final Excavation of Meadow Park Dam Spillway



Tansi Pump House.

Finance Dept oversees the General Fund and Water/ Sewer Fund

The Finance Department is responsible for the oversight of all the financial information of the City of Crossville. This includes the two main funds of the City of Crossville, the General Fund and the Water & Sewer Fund. Each fund has its own set of financial information.

THE OVERSIGHT FUNCTIONS OF THE FINANCE DEPARTMENT ARE THE FOLLOWING:

- Budgets
- Bank Reconciliations
- Payroll
- Accounts Payable
- Accounts Receivable
- Journal Entries

THE GENERAL FUND BUDGET OF THE CITY OF CROSSVILLE IS SUPPORTED BY THE FOLLOWING:

- 51% Local Sales Tax
- 15% Property Taxes
- 8% State Shared Taxes
- 26% From all other revenues and grants

In the past 2 years, the City of Crossville received \$6,881,000 and \$6,803,000 from sales tax. By state law, sales tax earned in the City of Crossville is shared with the Cumberland County School System. The Cumberland County School System received these same amounts from sales tax in the last two years.

As part of the Finance department, the Customer Accounting/Collection department at City Hall is responsible for property tax billing and collections.

PROPERTY TAXES

- Due November 30th of each year
- Delinquent as of December 1 with penalty computed at 1 ½% per month
- Relief to low-income homeowners age 65 or over and certain homeowners who are permanently and totally disabled if their income is less than \$26,830 Disabled veterans may qualify to get this relief without

the income limitation

- If citizens have a change of address request related to property taxes, notify the Assessor of Property, 2 South Main Street, Suite 101, Crossville, TN 38555 or phone 931-484-5745

WATER & SEWER

As part of the Finance department, the Customer Accounting/Collection department at City Hall and Catoosa is responsible for water & sewer billing and collections.

PAYMENTS

1. Walk in at City Hall
 2. Walk in at Catoosa on Plateau Road
 3. Night Drop at City Hall
 4. Credit and Debit cards, walk in or call 931-484-5113
 5. Drive thru at City Hall
 6. Bank Drafts
 7. Mail your payment to City of Crossville, 392 N Main Street, Crossville, TN 38555
 8. Online payments
- Water bills are due either on the 10th, 15th, or 25th of the month, depending on the customer's billing cycle
 - Office hours are 7:30 to 4:30 at City Hall and Catoosa
 - City employees should be granted access to customer's premises at all reasonable times for the purpose of reading the meters, testing, inspecting, repairing, removing, and replacing all equipment belonging to the City
 - All meters should be kept free of weeds,

CONTINUED PAGE 14



Fred Houston, Sue Blaylock, Darlene Barnwell and Robin Miles



Fred C. Houston • Finance Director • 484-5113 • fred.houston@crossvilletn.gov • Employed since: March 19, 2007

CONTINUED FROM PAGE 13

trees, rocks, debris, or other structures that hinder reading and maintenance work. No fences should be erected around meters without gates accessible from the street directly, and in close proximity to the meter. No animals that are hazardous to City employees should be kept around the meters

- To check for a leak, customers should obtain a reading from the meter. Next, customers should not use any water for three hours. Then, customers should re-read the meter. If the numbers differ from the first reading, the customer probably has a leak. Each customer account is allowed two adjustments for a leak in a 12-month period

RECEPTIONIST

The receptionist is the face of the City. Our receptionist, Melanie Garrett, has been here approximately 3 years and has a greeting for you when you come in and a word for you as you leave. The City is proud of its receptionist.

HER DUTIES:

- Meet and greet
- Direct each person to their destination
- Answer the phone
- She helps the Customer Accounting department by inputting water and sewer bills and property taxes that have been mailed in to the City
- Distributes mail



Jimmie Sisco, Thresea Garrison and Delores Turner



Beth Selby, Janet Hite, Brenda Findley and Samantha Bullock



Melanie Garrett



Catoosa Utility Department on Plateau Rd

Firefighters obtained new certifications this year

The Department currently employs 26 Full time firefighters, 15 volunteer firefighters, and 1 secretary. The Department also has 5 fire department explorers who are 14 to 17 year old teenagers interested in fire service.

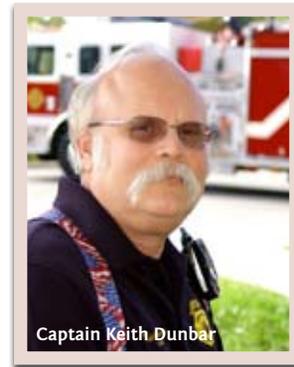
The fire department maintains an Insurance Services Organization Class 4 rating for the citizens of Crossville.



- Technical Rescue
- High and Low Angle
- Cave
- Trench
- Confined Space
- Water

Captain Keith Dunbar retired after 37 years of dedicated service. Harold Thompson was promoted to Captain to replace Dunbar and Terry Potter was promoted to Lieutenant to replace Thompson. Volunteer Firefighter Robert Presley was hired to full-time to fill the vacant firefighter position. We are very grateful for Dunbar's service to the City of Crossville and wish him a happy retirement.

Firefighters were busy training and obtaining new certifications this year. The Special Operations Team received Trench Rescue Level 1 certifications from the University of Tennessee to better prepare for a potential trench collapse. Additionally, all firefighters went through OSHA confined space training sponsored by the University of Tennessee. This 40 hour technician course prepared firefighters to



Captain Keith Dunbar

respond and rescue victims trapped in industrial accidents. We appreciate Flowers Bakery and Manchester Tank for allowing the team to train at their facilities.

Unfortunately, the City of Crossville suffered two fire related fatalities this year. We are saddened by the event but continue to be vigilant in promoting fire safety and the use of smoke detectors. Please check your smoke detectors and change the batteries regularly.

WE PROVIDE THE FOLLOWING SERVICES:

- Fire suppression
- Emergency Medical First Response
- Hazardous Materials Response Team
- Public Fire and Life Safety Education
- Codes Enforcement
- Fire and Explosion Investigations
- Fire Explorer Post for junior firefighters

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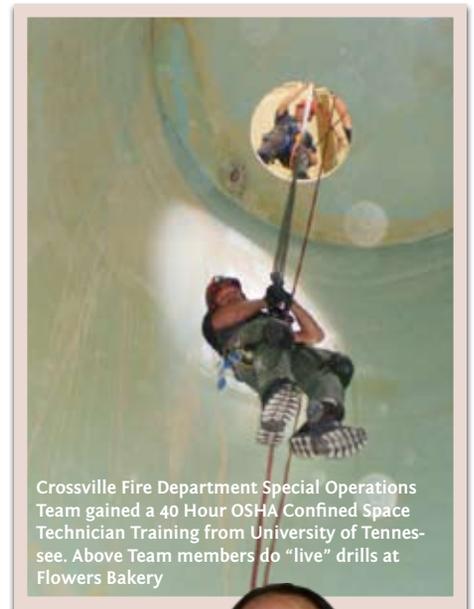
Crossville Fire Department Classification Report

FY 2011-12 Annual Fire Report

Alarm Type	No. Of Calls	% Of Calls
Structure Fires	42	2.2%
Vehicle Fires	12	0.6%
Hazardous Conditions	88	4.6%
Brush/grass/trash	15	0.8%
Rescues/extrications	164	8.6%
Emergency Medical	1328	69.8%
False Calls	190	10.0%
Service/other	67	3.5%
Total Call Volume	1903	

Fire Casualties	Injured	Death
Civilian	0	2
Firefighters	2	0

Fire Loss FY 2011-12	
Structure Fire Loss	\$ 258,000.00
Vehicle Fire Loss	\$ 0.00
Other Fire Loss	\$ 0.00
Total Fire Loss	\$ 258,000.00



Crossville Fire Department Special Operations Team gained a 40 Hour OSHA Confined Space Technician Training from University of Tennessee. Above Team members do "live" drills at Flowers Bakery



Mike Turner • Fire Chief • 484-7572 • mike.turner@crossvilletn.gov • Employed since: May 16, 1993

CONTINUED FROM PAGE 15

Crossville Fire Department Classification Report

FY 2012-13 Annual Fire Report

Alarm Type	No. Of Calls	% Of Calls
Structure Fires	29	1.3%
Vehicle Fires	14	0.6%
Hazardous Conditions	102	4.6%
Brush/grass/trash	16	0.7%
Rescues/extrications	173	7.7%
Emergency Medical	1602	71.6%
False Calls	230	10.3%
Service/other	70	3.1%
Total Call Volume	2236	

Fire Casualties	Injured	Death
Civilian	1	0
Firefighters	4	0

Fire Loss FY 2012-13

Structure Fire Loss	\$ 1,422,300.00
Vehicle Fire Loss	\$ 200.00
Other Fire Loss	\$ 0.00
Total Fire Loss	\$ 1,411,500.00



Crossville Firefighters Special Operations Team Members Receive Trench Rescue Level I Certification from the University of Tennessee. In the picture team members are constructing a "trench box" for safe entry and removal of a victim.

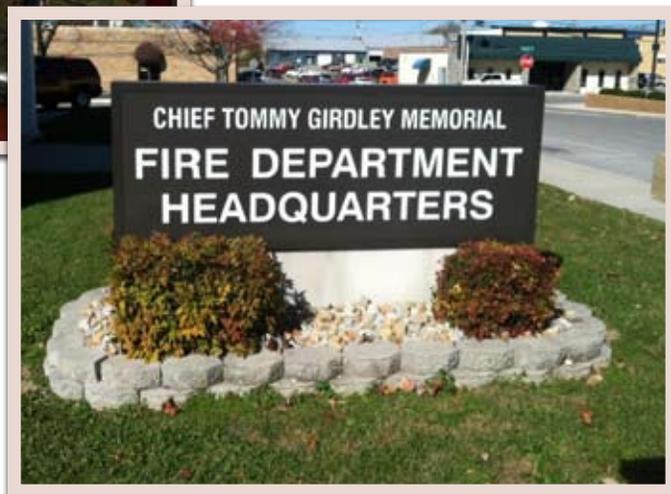


Crossville Fire Department Special Operations Team gained a 40 Hour OSHA Confined Space Technician Training from University of Tennessee. Above Team members do "live" drills at Flowers Bakery.



Crossville Firefighters "Go Pink" for the Month of October in support of Breast Cancer Awareness

The Crossville Fire Department recently completed the renovations of fire department headquarters located at 141 Henry Avenue. Firefighters and city crews worked diligently for several months to complete the much needed improvements in the building. The building houses two fire engines, living quarters for on duty firefighters, a training/educational room, and the administrative offices for the department. The building is dedicated to the memory of Fire Chief Tommy Girdley who gave his life in the line of duty serving Crossville.



Human Resources Coordinator's job is diverse and often complicated

The position of Human Resources Coordinator is quite diverse. At the present time this office not only handles all human resources responsibilities and benefits for employees, but also all group insurance, and workers compensations claims. All liability and property claims for the City also come through this office.

The Human Resources Coordinator

performs a broad range of administrative duties and responsibilities for the the Personnel Board. The Human Resources Coordinator regularly interfaces with employees, departments and with members of the public. Gruber's daily duties also include keeping employee information current with the payroll department and keeping records for those on Family and Medical Leave. The office of the Human Resources is also responsible for being sure that all local, state and Federal laws, regulations and guideline are complied with.

CITY WORKFORCE

The City of Crossville has 170 full time employees and three part time employees. We are proud of the fact that the City has a very low turn over rate, having lost only

five employees in the last year, all of whom retired. One of those retirees had worked for the City of Crossville for 34 years. In fiscal year 2012-13 the City hired nine full-time employees for various departments. We hired a total of 11 summer employees who worked in various departments. The Summer Student program was put in place several years ago by City Council to give students the opportunity to work in a seasonal job and earn money for college expenses. They must be a graduating senior and have been accepted in a college, university or vocational school to qualify for this program. We hope to, in the future, have an intern program in place for those students attending college. This

CONTINUED PAGE 18 ▀



5 Years Service: l-r Leah Crockett Public Works Secretary, Fred Houston Finance Director, Jonathan O'Neal Master Police Officer, Bill Padgett Detective and Dana Painter Maintenance Dept. Not pictured: Todd Kemmer, Travis Winningham, Casey Worsham Fire Dept and Eric Whittenberg Water Resources



20 years Service: l-4 Darlene Barnwell Asst. Finance Dir., Monte Garrett Heavy Equip Operator Catoosa Dept., Mitchell Jenkins Sr. Firefighter, Paul Russell Crew Leader Catoosa Dept., Jimmie Sisco Customer Service Assoc., Catoosa Dept. and Mayor J. H. Graham. Not pictured J. C. Hancock Police Dept and Larry Kerley Water Filtration.



15 years service: l-r Gina Webb Secretary Fire Dept., John Davis Maintenance, Wendy Davis City Court Clerk, Tammie French Secretary Recreation Dept, Steve Hill Director of Parks and Recreation, Steve Powell Manager Maintenance Dept. and Mayor J. H. Graham



10 years Service: Mayor J. H. Graham and Michael Gunter Mechanic, Maintenance Dept.



Sandy Gruber • HR Coordinator • 456-5681 • sandy.gruber@crossvilletn.gov • Employed since: January, 1992

CONTINUED FROM PAGE 17

program has been a great success over the years. We have had several of these students to return year after year and several have done very well in their chosen professions.

BENEFITS PACKAGE

THE CITY OF CROSSVILLE OFFERS EMPLOYEES THE FOLLOWING BENEFITS.

- Paid annual leave, sick time and bereavement leave
- Employer paid health, dental and life insurance for employees

- Nine paid holidays a year
- Cafeteria plan
- Pension plans

CHRISTMAS LUNCHEON AND SERVICE AWARDS PRESENTATIONS

In December of each year employees are recognized for their years of service at the Annual Christmas Dinner. In fiscal year 2012-13 the following employees recognized for their years of service. All total the years of experience by City employees was 410 years.

The City of Crossville is proud to say that our employees embody the best of the best.

ANNUAL CITY EMPLOYEE PICNIC

Each year in the Fall, the City Employee Picnic is held. Food is provided by Clark Annis and his staff at Veolia Waste Water and a good time is enjoyed by all who attend. Door prizes are the highlight of the evening and at the picnic in September of 2012 the grand prize, which was a gift basket of \$500 in assorted gift cards, was won by Josh Haney of the Maintenance Department. The children of employees and their families all received a goody bag and enjoyed the bounce houses that were furnished and hay rides.



25 years service: Left Mayor J. H. Graham, right Jeff Kerley Codes Administrator



35 years Service: l-r Thresea Garrison Supervisor Customer Service and Jerry Garrison Director Catoosa Department, Mayor J. H. Graham and Donald Tabor Assistant Fire Chief



Information Technology Spans Departments

The Crossville IT Department administers technology in some form in every City operated department. Since the hiring of a dedicated IT position in 2004, technological devices requiring maintenance, upgrades and support has increased 350%, growing from 61 devices to over 200.

From hardware setup and maintenance, to software setup and support, the Crossville IT Department also:

- Manages over 300 network devices
- Oversees and maintains network infrastructure
- Maintains data backups
- Implements and maintains network security
- Oversaw complete re-wiring of network at new City Hall
- Implemented VoIP phone system at new City Hall



Assistant City Clerk Valerie Hale prepares charts for Council.



Meter reader prepares to download meter readings from in car laptop



Council Chambers AV Setup



Officer Jason Wilson completes a report on in car laptop

Lee Lawson • Information Technology Administrator • 484-5123 • lee.lawson@crossvilletn.gov

THE CITY OF CROSSVILLE

THE CITY OF

Department of

MARKETING & ECONOMIC DEVELOPMENT

FESTIVALS

TOURISM

FLY-IN



events

GOLF TOURNAMENTS
VOLUNTEER OPPORTUNITIES
HOLIDAY CELEBRATIONS
RETIREMENT HAVEN

Welcome TO THE CITY OF CROSSVILLE!

-the fastest growing rural community in the State of Tennessee!

The Department of Marketing & Economic Development performs a variety of important roles for the City of Crossville.

We pride ourselves in offering something for everyone;

- museums, great shopping & local dining
- beautiful mountain scenery & pristine water ways
- tournament quality golf courses & some of the finest recreational facilities anywhere...

...and one of the top regional theatres, Cumberland County Playhouse, "Tennessee's Family Theatre."

The Department also maintains City owned property inventories & works with local business owners who have vacant buildings for sale or lease - an attraction to prospective new businesses. These efforts contribute toward our goals of economic development, a high priority set by Mayor, J. H. Graham, III and the entire City Council to help create good paying JOBS for our young people entering the work force as well as our entire working citizens.



CROSSVILLE, TN FAIRFIELD GLADE RESORT FEATURED AS ONE OF THE TOP TEN BUDGET GOLF DESTINATIONS IN AMERICA BY THE GOLF CHANNEL.



CUMBERLAND COUNTY PLAYHOUSE

Finally, as a TOP retirement destination, the City of Crossville offers year-round activities and volunteer opportunities such as The City of Crossville Christmas Parade, Annual Sustainability Fair, (for all Cumberland County 5th grade students), Airport Open House / Fly In, Kids Fishing Derby, & Water Fest, just to name a few. Fairfield Glade, Lake Tansi Village, and nearby Uplands are all outstanding retirement-living communities. With extremely low property taxes and no state income tax, it's no wonder Retirement Magazine rated Crossville as one of the top retirement destinations in America!

SENIOR OLYMPICS



Crossville, Tennessee

year 2013

- Sustainability Fair
- Tennessee Senior Men's Open
- Tennessee Father / Son Golf Tournament
- Water Fest
- Golf Capital of Tennessee Women's Open
- State Team Championship
- Gun and Knife Show
- City of Crossville Pink Out Day for Breast Cancer Awareness
- Upper Cumberland Senior Olympics
- City of Crossville Dog Park
- City of Crossville Christmas Parade
- Downtown Abbey Premier



LIVE. WORK. PLAY.

golf

DOWNTON ABBEY PREVIEW PARTY



HOMESTEADS APPLE FESTIVAL



WATER FEST



www.crossvilletn.gov
 787-1956
billy.loggins@crossvilletn.gov



Billy Loggins

MARKETING, PUBLIC RELATIONS, & ECONOMIC DEVELOPMENT

MEET your director

Billy not only serves as the point of contact for both the Tennessee Golf Association and the Tennessee PGA, he is also the contact for the City in Economic Development. A life-long resident of Cumberland County, Billy has two children; daughter Lucy is currently teaching after recently acquiring a Master's Degree in Elementary Education from TTU, and son WML, a Tusculum College graduate (BS in Business), who is currently employed with Titleist Golf.

IT'S JUST BETTER HERE



Maintenance Department accomplishes a lot with 12 employees

The City of Crossville Maintenance Department consists of 12 employees and Superintendent Steve Powell. The department of Maintenance maintains approximately 120 miles of city right-of-way.

Maintenance includes, but is not limited to: mowing, weed-eating and trimming. "We are responsible for the care and upkeep of all City-owned buildings and properties," Superintendent Steve Powell said.

The Maintenance Department processes approximately 45 work orders per month in

regards to buildings and grounds and their mechanics service approximately 40 vehicles and equipment per month. Mechanics also repair approximately 50 vehicles or equipment per month.

The department is currently producing and burning fifty gallos on BioDiesel per week in their vehicles and equipment. They collect used cooking oil from local drop-off points and manufacture that oil into a usable resource.

If you have oil you would like to donate your used cooking oil to the city, you can take it to the Cumberland County Recycling Center, who has a bin where it can be dropped off.

The Maintenance Dept. has completed the following large projects:

- Assisted in the remodel and move City Hall from their previous location at 99 Municipal Avenue to the new headquarters located on North Main Street.

- Renovated and remodeled the old City Hall location, Municipal Avenue, to house the Crossville Police Department.

- Remodeled the previous Public Safety building to house Crossville Fire Department, Station #1.

- Worked in conjunction with the City of Crossville Stormwater Department to complete a secondary overflow structure at Lake Tansi.

- Completed an Obed Watershed project at Centennial Park.

- Painted two hangars at the Crossville Memorial Airport.

- Remodeled the concession stand and replaced all the soffits at Garrison Park.



Boom mower mowing the City's Right-of-Way.



Lake Tansi dam being bush hogged by City mowers.



Bush hogging the old City landfill.



Re-painting the drive-thru at City Hall.



Steve Powell • Maintenance Supt. • 931-484-7631 • steve.powell@crossvilletn.gov • Employed since: Feb. 28. 1997



Construction of a maintenance building for the Duer Soccer Complex.



Finish mowing alongside the runway at Crossville Memorial Airport.



Removal of a porch and storage area at the Meadow Park Lake Office.



Remodel of City Fire Station #1. Construction of squad rooms and bedrooms.



Renovation of the former Veterans Affairs building, also known as the Snodgrass building.



Construction of the secondary overflow structure at Lake Tansil.



Maintenance Department employees illustrate the collection of used cooking oil for the production of Bio-diesel.



Maintenance shop equipment repairs.



Crews remove unsightly landscaping during the renovations of the new City Hall building.

Recreation, Water Shed Protection Among Objectives

OBJECTIVES

- Protect watershed impoundment.
- Provide a clean and safe recreational area for citizens and visitors of Crossville.
- Revive local interest and use of this facility, by encouraging and planning activities or events that are fun, relaxing, entertaining, and educational.
- Develop a Master Plan for park improvements and additional services.

SERVICES

Fishing Docks, Boat Launch, Canoes, Jon Boat/Motor Rentals, 32 Covered Slips For Private Boat Storage, Pontoon Boat Tours, Picnic Area, Picnic Shelters, RV & Tent Camping, Camp Cabin Rentals, Bait Shop/Concession, Wildlife License, Boat Registration, Hunting, And Checking Station Services.

The Park's 269 acre lake and services are accessible to the public for a small daily-use fee. Lake and ramp season permits are available beginning in March of each year. Season hunting permits are available on August 1 of each year.

PROJECTS

- Fish attractors and habitat management
- Shoreline erosion control, feed wildlife and provide cover for aquatic species
- Fish Stocking

- Boat Ramp reconstruction
- Launching dock installation
- Bridge extensions to improve boat slips and fishing pier
- Storage racks for rental kayaks and canoes
- Meadow Park Lake Dam Reconstruction
- Meadow Park Dam and Flag Monument

EVENTS & HAPPENINGS

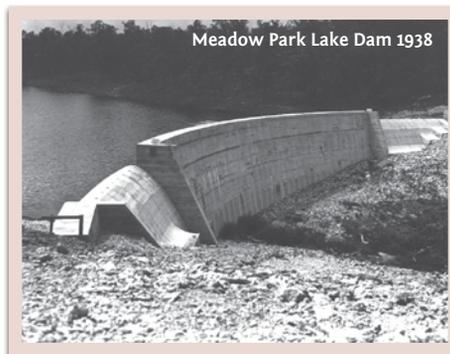
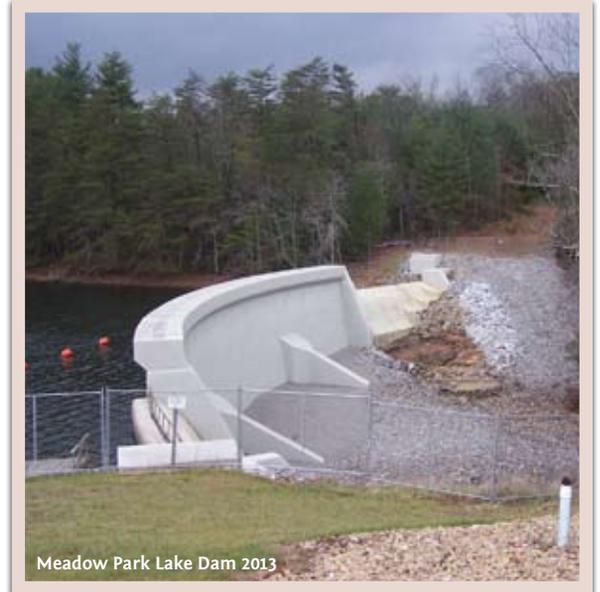
- Kid's Fishing Derby
- WaterFest
- Boat Rides
- Fall Color Tours
- Friday Night Bass Tournament

LAKE COMMISSION BOARD

- Doug Brady
- Clarence Coffey
- Earl Dean
- Charles Loveday, Chairman
- James Powers
- Joe Reynolds
- Clark West

STAFF

- Marlene Potter
Meadow Park Lake Manager



Marlene Potter • Manager, Meadow Park Lake • 788-2034 • Marlene.Potter@crossvilletn.gov • Employed since: 1989



Year after year, The Palace continues to serve thousands each month

As it has year after year, The City of Crossville's Palace Theatre continued to be busy in calendar year 2013. The average number of groups using the facility per month was 26 and the average number in attendance per month at events at the Theatre was 1,933.

PALACE IS "THE" COMMUNITY AUDITORIUM

The demographics of the groups using our facility range from private individuals, area schools, government agencies, civic organizations, and churches. The Palace Theatre is truly the community auditorium of Crossville and Cumberland County.

THE PALACE THEATRE BY THE NUMBERS:

- 19 – School sponsored events
- 26 – Fundraiser events
- 50 – Other events: rehearsal, birthday parties, receptions etc.
- 51– Meetings: businesses, government, and other groups
- 63 – Musical concerts
- 120 – Movies: schools and other groups
- 23,000+ - 2013 Attendance

Photos by Terry Ashburn & Beth Ann Swafford



Terry Ashburn • Palace Theater Administrator • 484-6133 • palace@crossvilletn.gov • Employed since: 2006



Parks & Recreation operates Garrison & Centennial Parks and the Duer Soccer Complex

The Parks Department facilities operates Garrison Ball Park, the Dr. Carl T. Duer, Sr. Soccer Complex and Centennial Park. They have six full time employees.

Winter hours of operation are 6:00 a.m. to 10:00 p.m. Summer hours are 5:00 a.m. to 11:00 p.m. Steve Hill is the director.

GARRISON BALL PARK

- A regulation baseball field with grandstand
- A youth softball field
- A passive play/basketball area
- A concession stand and limited storage areas inside the grandstand

THE DR. CARL T. DUER SR. SOCCER COMPLEX

- 13 acres of playing space suitable for 6 regulation soccer fields or numerous small sided fields
- A concessions building with restrooms and limited storage

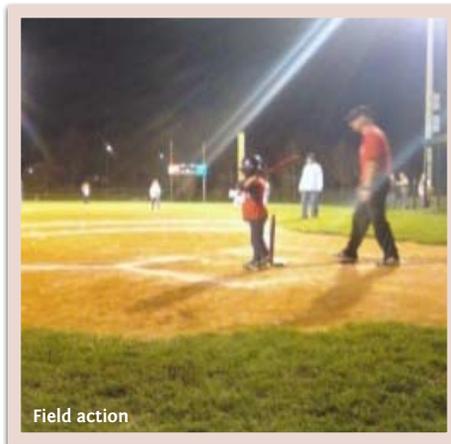
CENTENNIAL PARK

- A lighted skatepark
- 4 lighted basketball courts
- 4 lighted sand volleyball courts

- Lighted sand play area with large climbing play structure and swings
- 2 lighted tennis courts
- 2 full size picnic pavilions with lights and electric
- One and one-third mile paved, lighted walking trail
- 4 adult size lighted softball fields with fieldhouse containing concessions and restrooms
- 4 youth size softball fields, 1 regulation size baseball field and one t-ball field with two fieldhouses containing concessions and restrooms, all lighted
- Lighted, covered horseshoe pavilion with 12 clay courts
- 12 outdoor clay horseshoe courts
- A universal playground



One of many softball fields



Field action



Field action



Sunshine, big crowd, perfect day --Play Ball!

Steve Hill • Director of Parks & Recreation • 456-6632 • steve.hill@crossvilletn.gov • Employed since: May 12, 1997



New Crossville Police Dept. named for the late Chief Robert F. Foutch

The date was April 13, 2013 and the occasion was the dedication of the old City Hall building at 99 Municipal Avenue, which was recently renovated to become the new home of the Crossville Police Department.

The building now carries the name of Chief Robert F. Foutch Memorial Police Headquarters. This was done as a tribute to Robert F. Foutch for his outstanding dedication and service in protecting the citizens of this great nation, state and city.

Chief Foutch served in the U.S. Army from Feb. 1951 to Feb. 1953 during the Korean War. He also served the Tennessee Highway Patrol from July 1956 to August 1982. He retired as the Chief of Crossville Police in May 1955. "He honorably served in each of these duties by serving his country, state and community for over 39 years," current Police Chief David Beaty said. "Chief Foutch was truly a "public servant," in every way."

THE CROSSVILLE POLICE DEPARTMENT:

- 42 Sworn Law Enforcement Officers
- 4 Support Personnel
- 1 Animal Control Officer
- 170 miles of City/State/Federal Highways with the City



- Responded to 35,394 calls in 2012-2013
- Serves permanent population of over 10,000 citizens
- Transient population served can exceed 42,000

STAFFING LEVELS

- Chief of Police: David E. Beaty
- Asst. Chief of Police: Darrell Sherrill
- Major (2): Terry White, Mark Rosser
- Captain (1): Patrol Captain Chuck Anderson
- Lieutenants (5): Lt. Fred Sherrill, who is the department's Safety/Education and Special Programs Coordinator, Lt. Tony Davis, Lt. Brian Tilley, Det. Lt. Rebecca Wright, Lt. Larry Qualls

- Detectives (6): Major Mark Rosser, Detective Lt. Rebecca Wright, Detective J.C. Hancock, Detective Danny Harris, Detective Elizabeth Henshaw, Detective Donnie Hammons

- Sergeants (5): Sgt. Chris Kendrick, Sgt. Bart Riden, Sgt. Jon Wirey, Sgt. Chad Withrow, Sgt. Anthony Akins, who is currently assigned to SMHS as an SRO

- SRO Officers (2): Sgt. Anthony Akins is assigned to SMHS, Jon Tollett is assigned to CCHS

- Patrol Officers (23): The patrol officers are assigned to one of three shifts and respond to all calls of service generated in the City of Crossville

- Executive Administrative Assistant/Data Entry Clerk (1): Sara Cole

- City Court Clerk/Sex Offender Coordinator (1): Latoya Cook

- Receptionist (1): Kristi Cook

- Animal Control Warden (1): Patrolman Wiley Potter

SPONSORED PROGRAMS

The Following list is a brief description of the programs currently being sponsored and conducted by the Crossville Police Department. These programs are all designed

and geared toward public safety and education of the citizens of Crossville.

- Safe Driving School
- Safety Days Presentation
- Child Restraint Checks
- Explorer's Program
- Bicycle Rodeo
- Buckle Up Sucker Program
- Saturation Patrols
- Enforcement Checkpoints
- Mock DUI Program for students
- Cops in Shops Program
- The Wheel of Safety Program
- Get It Together Challenge
- Alcohol Awareness- Wet Lab Media Day
- S.T.A.R.T.
- R.A.D.
- T.I.T.A.N.

WEAR YOUR SEATBELT

In an effort to educate and promote child and passenger restraint use, the Crossville Police Department partnered with Cumberland Medical Center and Cumberland County Farm Bureau and purchased the "Seatbelt Convincer" to be used in demonstrations for schools, daycares, civic groups, community functions and other events to educate the public in the use of restraint devices and let them experience first hand the amount of impact sustained during a slow speed auto crash. This is a great tool in the department's efforts to continue our goal of educating the public in the importance of the use of restraint devices.



GOVERNOR'S HIGHWAY SAFETY (G.H.S.O)

The Governor's Highway Safety Office (GHSO) is Tennessee's Advocate for highway safety. Working with law enforcement, judicial personnel and community advocates the GHSO coordinates activities and initiatives relating to the human behavioral aspects of highway safety.

Lt. Fred Sherrill is the GHSO Liaison Officer for our department and attends the regional planning meetings and conferences required for participation in the Governor's Highway safety office programs.

The Crossville Police Department and the Governor's Highway Safety office once again partnered in 2013 to save lives in

David E. Beaty • Chief of Police • 484-7231 • david.beaty@crossvilletn.gov • Employed since: Mar. 25, 1985

the City of Crossville. The GHSO provided \$71,855 of grant funds this year to be used for officer overtime and the purchase of specific equipment involved in the fight against the impaired driver. The partnership with the GHSO allows for top notch training to be provided to our officers at no cost to any agency. The Crossville Police Department continues to receive funds from the GHSO with a total amount received to date in excess of \$300,000.

MUNICIPAL CITY COURT

The Crossville Police Department has a Municipal Court that oversees the administration of all citations issued to viola-

tors within the City limits of Crossville. Municipal Court is held on Tuesdays, twice a month in the courtroom of Chief Robert F. Foutch Memorial Police Headquarters building.

Honorable Thomas Bean is the presiding Judge over the Municipal Court of Crossville. Municipal Court in Crossville averages hearing almost 3,000 cases per year. The cases heard in City Court range from traffic infractions, animal control issues, codes enforcement, fire code violations and administrative warrants issued for business tax violations.

CONTINUED PAGE 38 ▣

Patrolman
Dustin Lester
and K-9 Mojo-
Officer of the
year 2013



Mock DUI with CCHS and SMHS



The Seatbelt Convincer



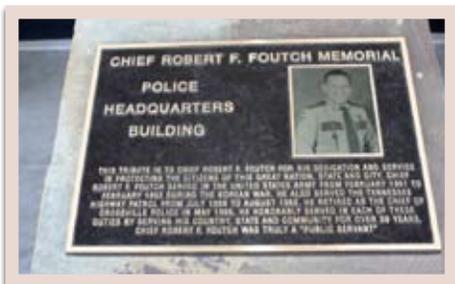
Governors Highway Safety Roadblock



Sign for the new police headquarters



The Seatbelt Convincer



CHIEF ROBERT F. FOUTCH MEMORIAL
POLICE
HEADQUARTERS
BUILDING

THIS TRIBUTE IS TO CHIEF ROBERT F. FOUTCH FOR HIS DEDICATION AND SERVICE IN PROTECTING THE CITIZENS OF THIS GREAT NATION, STATE AND CITY. CHIEF ROBERT F. FOUTCH SERVED IN THE UNITED STATES ARMY FROM NOVEMBER 1961 TO FEBRUARY 1968 DURING THE VIETNAM WAR. HE ALSO SERVED THE TENNESSEE HIGHWAY PATROL FROM JULY 1968 TO AUGUST 1978. HE SERVED AS THE CHIEF OF CROSSVILLE POLICE IN MAY 1978. HE HONORABLY SERVED IN EACH OF THESE DUTIES BY SERVING HIS COUNTRY, STATE AND COMMUNITY FOR OVER 30 YEARS. CHIEF ROBERT F. FOUTCH WAS TRULY A "PUBLIC SERVANT".



K-9 Officers in front of the newly renovated Police Headquarters

Street Dept. had many activities and completed work orders

The photos used in this report along with the details in the story, gives a very good look into the wide and varied work the City of Crossville Street Department stays busy with year round.

- 206 work orders completed on culvert installations and drainage improvements.
- 205 work orders completed on repairing or replacing street signs, lines and markings.
- 275 work orders completed on maintaining City street and signal light systems as well as banners, flags and decorations.
- 105 works orders completed on debris removal from City streets and right-of-ways including but not limited to trees, limbs and trash.
- 109 work orders completed on asphalt maintenance ranging from patching pot holes to hot mixing road cuts. This number does not reflect our resurfacing program.
- 17 work orders completed on curb and gutter and sidewalk repairs. These work orders are usually multi-day projects and the same job sometimes requires several days or weeks to complete.
- 57 works orders were completed as requests from other departments.
- The Street Department has formed and poured 204 cubic yards of concrete.
- 632 tons of road salt has been spread to keep road safe and clear.

• Responded to 83



weekend and after hour calls, ranging from a fallen street light to a fallen tree in the roadway.

- For the City's resurfacing program, 8,676 tons of asphalt has been applied to City streets.
- A combination of three departments within Public Works has worked a total of 51 special events. Events include 5K runs, car shows, block parties and the increasingly well attended annual Christmas Parade. These events could not be covered without the cohesion of the departments working together as one.



Dorton Way complete and open to traffic.



Crews work through the night to repair Tennessee Avenue after a culvert collapsed.



Finishing touches are put on a new culvert after the Tennessee Avenue collapse.



Podium at Meadow Park Lake constructed from excess stone from the Art Circle Library.



New guardrails were installed on Myrtle Avenue.

Joe H. Miller, Jr. • Street Department Supt. • 484-7631 • joe.miller@crossvilletn.gov • Employed since: Sept 23, 1996



Silt fence installation for erosion control before job site preparation begins.



Stone installation for the Crossville City Hall building.



Blown bulb, ballast and transformer replacement on the field lights at Duer Soccer Complex.



Stone work is complete on the new sign for City Hall.



Rusted culverts are replaced on an access road at the Chestnut Hill Landfill.



Installation of a walk way for the new Crossville Dog Park.



Completed concrete walk way for the new Crossville Dog Park.



Crews prepare the site for the installation of the new road, Dorton Way.



Dorton Way with the base stone in place and ready for asphalt.



Subgrade in place for the road around the new section of the City Cemetery with access from Wayne Avenue.



New L.E.D. signal heads are hung for the Genesis Road and Highway 127 upgrade.



New guide signs are being installed at Highway 127 and Genesis Road for Centennial Park and the Crossville Dog Park.



Crews laying asphalt and working toward the completion of the City's fiscal year resurfacing list.

Utility Maintenance Dept. reads 8,000 water meters every month

The Utility Maintenance Department, under the leadership of Manager Billy Martin, consists of four departments, maintained by 13 employees: Water Transmission, Sewer Collection, Grinder Pump and Cemetery. Martin has been with the City of Crossville as an employee for 16 years.

The Utility Maintenance Department maintains approximately 213 miles of water lines in the city. They also manage 76 miles of low pressure sewer lines. Approximately 8,000 water meters are read on a monthly basis.

The department has many responsibilities. We recently located 2,276 utility lines for TN One Call. We are currently servicing 1,213 grinder pumps. We currently test approximately 329 backflow prevention devices annually.

HERE IS A LIST OF JOB RESPONSIBILITIES FROM THIS PAST YEAR:

- 106 water taps were installed.
- 84 main line water breaks were repaired.
- 156 water service lines were repaired.
- 73 sewer taps were installed
- 85 sewer line repairs were made.
- Approximately 885 fire hydrants are maintained and flow tested.



→ We are responsible for installation and maintenance of water and sewer taps.

→ The Utility Maintenance Department installs water and sewer lines, with the exception of the large projects that are required to be contracted out.

→ We flush dead end water lines in order to continue to provide the City customers with clear, fresh water.

→ We maintain the grounds and prepare sites for burial at the City Cemetery and Frost Cemetery.

→ 134 graves were dug at the City Cemetery.

PROJECTS:

- City Cemetery was expanded with new plots added, a newly paved drive and ground improvements.
- The 2" LP sewer line on Orange Circle was extended 426'.
- Extended the 2" sewer line on Meadowview Lane 160'.
- Installed an 800', 1" water line for the new Crossville Dog Park.
- Installed a new 2", 660' water line on Peachtree Drive.
- Continued our meter replacement project by installing new AMR meters and rebuilding commercial and industrial meter pits.
- Installed 332' of 8" and 173' of 6" water line on Miller Avenue to extend to the new Kingdom Hall Church.
- Installed 938' of 4" sewer line on Miller Avenue to extend to the new Kingdom Hall Church.
- Tied 263' of new 6" water line to connect a water line together on Turkey Oak Road after discontinuing the use of a 4" cross-country water line from Highway 68 to Turkey Oak Road.
- Replaced the water line on Stanley Street and Gore Road and tied in the lines from Oak Street to Prentice Street with 1,121' of 6" line and 214' of 2" line.
- Installed 163' of new 4" line to the newly located City Hall for the fire line.

• Responded to an emergency call out regarding the sewer line at the Methodist Church campground property. 330' of 2" line had to be replaced.

• Installed a sewer line extension of 1,443' of 4" line on Northside Drive.

ACKNOWLEDGEMENTS:

• TDEC conducted a sanitary survey for our area. City of Crossville received a 99%. This rating retains the City of Crossville in the State's approved category. Survey period covered February 2, 2011 – June 28, 2012.

• Employees Roger Potter and Jimmy Edwards obtained Class B CDL drivers licenses.

• Billy Poore and Ryan Bilbrey completed a Cross-Connection (backflow) workshop class and testing.

• Webinar training: Managing the Stress of Being a Supervisor

• TN 811 Meeting

• Sustainability Fair

• Attended several TAUD regional meetings

• Completed a Safety in the Work Zone class

• Grinder Department personnel attended classes on maintenance of E-1 Grinder Pumps

• Attended a TAUD class on Water Quality After the Meter and Customer Complaints

• Employee, Bobby Dyer, retired from the City of Crossville with 34 years of service.

• Ryan Bilbrey completed classes at TAUD for Water Distribution Operator Training and passed the State exam for Grade II Distribution Systems Operator.

• Donnie Owens received his service pin commemorating 35 years of service with the City of Crossville.

Billy Martin • Utility Maintenance Manager • 484-7631 • billy.martin@crossvilletn.gov • Employed since: Sept., 1998



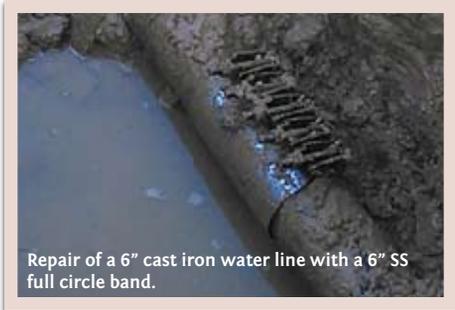
Repair of an 8" sewer line on Old Mail Road.



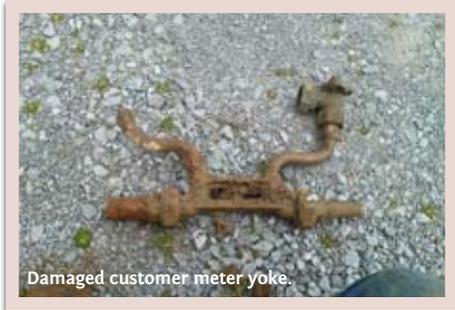
2" sewer line repair using slip couplings



Bob Mitchell and Roger Potter receive an award for blood donation to the American Red Cross through a City organized blood drive.



Repair of a 6" cast iron water line with a 6" SS full circle band.



Damaged customer meter yoke.



Beware of what could be in your meter pit. SNAKES!



6" water main leak on Highway 127 North



Raised meter box.



6" water main leak on Highway 127 North



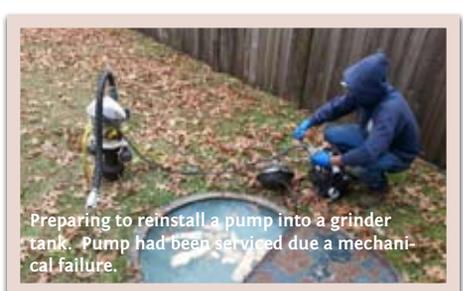
Yard repair from a broken water main.



Employees after having to lay on the ground making a water line repair.



Sewer tap installation for the new Cumberland County Health Department.



Preparing to reinstall a pump into a grinder tank. Pump had been serviced due a mechanical failure.

Helping preserve and protect the water quality of the Obed River

PLANT ENTRANCE

Crossville Wastewater Treatment Facility treated just under one billion gallons of recycled water back to the Obed River watershed in 2013. The Crossville Facility has a long standing record as an award winning facility winning the KY-TN Water Environment Association Operations Excellence Award for the previous nine consecutive years.

BIOSOLIDS

Crossville Wastewater Facilities produces between 2,000-2,400 tons of EPA Exceptional Quality Class A Biosolids. This product is distributed to area farmers as a soil amendment product at a value of approximately \$184 per acre. The agriculture recycling program saves approximately \$250,000 annually in the landfill disposal option. Crossville won the WEA Tennessee Beneficial Use of Biosolids Award in 2013.

RIVER

The Obed River is a National Wild and Scenic River and has the highest level of Federal protection in the United States. Veolia Water is proud to have a long term partnership with the City of Crossville as well as other agencies since 1992 in helping preserve and protect the water quality of the Obed River.



Clark Annis • Project Manager • Crossville Wastewater – Veolia Water • Employed since: November 15, 1982

OUTFALL

Crossville Wastewater Facility outfall where approximately 2.6 million gallons a day of highly treated water is returned to the Obed. The design capacity of the Wastewater Treatment Facility is 3.5 MGD. The collection system consist of approximately 140 Miles of sewer lines and 22 main pump stations.

FINAL STAGE

Final stage of treatment prior to UV Disinfection before returning the recycled water to the Obed River.

OBED RIVER CLEAN UP

One of several Obed River Clean-up projects of the Veolia Water staff and the Obed Watershed Community Association

RAINWATER CONSERVATION

Crossville Wastewater Treatment Facilities has been a sponsor and partner with the Obed Watershed Community Association for several years. Together we have collected more than 800 55 gallon drum and over 150 -275 gallon totes from local industries to be used as rainwater collections that helps conserve water and prevents Stormwater runoff pollution.

HEADWORKS SCREENINGS

The most recent Crossville Wastewater Treatment Facility upgrade included a new Headworks Screenings and Odor Control Structure which helps minimize odors - chemical free and remove non-biodegradable debris from the wastewater prior to biological treatment.

UV DISINFECTION

Crossville Wastewater treatment Facilities recently installed ultraviolet disinfection which is much more environmentally friendly than previous chlorine that was used prior and assures a higher quality effluent to the Obed River.

WATER REUSE

The recent upgrade to the Crossville Wastewater Treatment Facility included water and energy conservation technology. The water reuse system installed on site allows reuse water to be used which conserves about two million gallons of water annually.

OBED RIVER

Water quality of the Obed River has improved beyond measure in the Obed River System in the past twenty five years due to higher efficiency treatment and capital upgrade projects funded in part with grants. Continued improvements in the sewer collection system will assure the water quality of the Obed River is preserved and protected going forward as Crossville continues to grow.



Extensive testing done to assure drinking water safety

Of all the water in the world, 97% is in the oceans. Of the remaining 3%, 2% is in ice caps and glaciers, 0.3% is deep underground (unreachable), another 0.3% is underground and reachable but only half of it is low enough in salt to be source water for drinking, 0.3% is in the atmosphere, and 0.1% is in rivers, lakes and reservoirs. So of all the water on earth and under its' surface only ¼ of 1% can reasonably be treated for drinking.

IS MY DRINKING WATER SAFE?

Yes. In 2012 we conducted over 10,000 tests for more than 85 contaminants which may be found in drinking water. We did not detect any of these contaminants at any levels which surpassed the strict regulations of the State of Tennessee and the U.S. Environmental Protection Agency.

WHERE DOES MY WATER COME FROM?

Crossville relies on surface water from Holiday Hills Lake, located on Holiday Drive, and Meadow Park Lake, located on City Lake Road. The Holiday Hills Water Treatment Plant pumped out 556,318,000 gallons of treated water and the Meadow Park Water Treatment Plant pumped out 782,439,000 gallons of treated water in 2012. Crossville Water Resources serves a population of approximately 12,189 customers and has an average production of 3.67 million gallons per day. Additionally, Crossville sells water to the South Cumberland, and Grandview utility districts. The Tennessee Division of Water Supply considers Crossville's water intakes to be of low susceptibility to contamination based on the factors outlined in their "Source Water Assessment" of the area. For further information about Tennessee's EPA approved Source Water Assessment Program contact the Tennessee Division of Water Supply at 1-888-891-8332, or go to www.tn.gov/environment/dws/dwassess.shtml.

WHAT ELSE SHOULD I KNOW?

Drinking water, including bottled water, may reasonably be expected to contain at least small trace amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about drinking water and the strict guidelines which regulate it may be obtained by calling the EPA's Safe Drinking Water Hotline, 1-800-426-4791, or visiting them online at www.epa.gov.

The sources of drinking water, both tap and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Contaminants which may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are byproducts of industrial processes and petroleum production, which may come from gas stations, urban storm water runoff or septic systems.
- Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the EPA and TDEC prescribes regulations which limit the amount of certain contaminants in water provided by public systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health. Crossville Water Resources treats your water using sedimentation, coagulation, disinfection, and filtration to remove or

dramatically reduce harmful contaminants which may come from source water.

LEAD IN DRINKING WATER

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Crossville Water Resources is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>

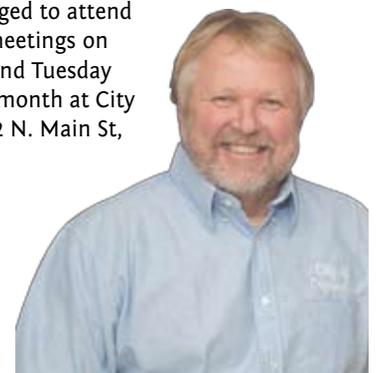
WATER SYSTEM SECURITY

Following the events of September 2001, we realize that our customers are concerned about the security of their drinking water. We urge the public to report any suspicious activities at any utility facilities, including treatment plants, pumping stations, tanks, fire hydrants, etc. to 931-484-5113.

HOW CAN I LEARN MORE?

For more information about your drinking water please contact Jerry Kerley, Director of Water Resources, by calling 931-788-5515 or writing to 963 City Lake Road, Crossville, TN. 38572.

For opportunities to become more involved you are welcome and encouraged to attend public meetings on the second Tuesday of each month at City Hall, 392 N. Main St, 6:00 pm.

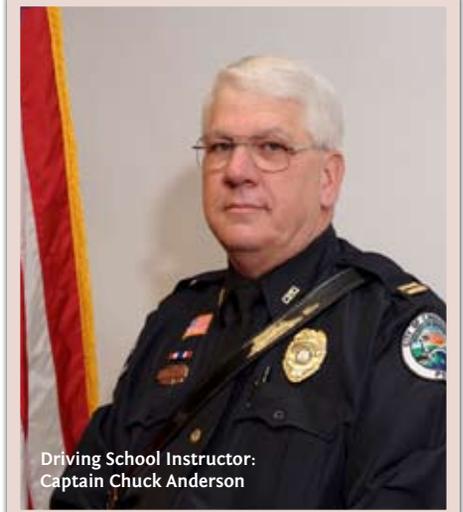


Jerry Kerley • Director of Water Resources • 788-3353 • jerry.kerley@crossvilletn.gov • Employed since: April 19, 1990

CONTINUED FROM PAGE 31



GHSO roadblock with Tennessee Highway Patrol



Driving School Instructor:
Captain Chuck Anderson



Driving School Instructor:
Detective Elizabeth Henshaw



Driving School Instructor:
Patrolman Curtis Phillips



Driving School Instructor:
Patrolman Mitchell Phipps



Driving School Instructor:
Patrolman Scott VanRuden



Driving School Instructor:
Patrolman Jason Wilson



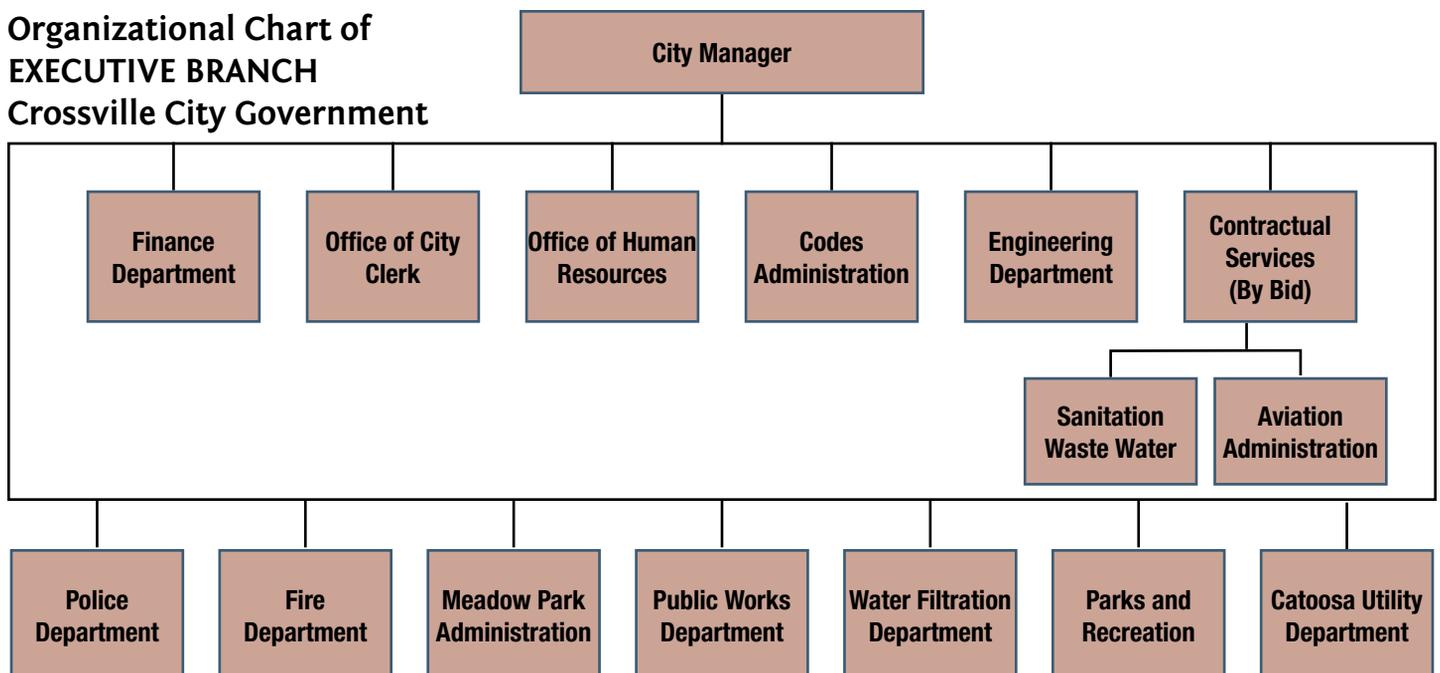
Driving School Instructor:
Sgt. Chad Withrow

The City of Crossville DOG PARK at Centennial Park



Photo by Heather Mullinix

Organizational Chart of EXECUTIVE BRANCH Crossville City Government



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For Continued Successes In Economic and Community Development